

Council Tax Care Leavers Exemption or Discount Form

Online - www.renfrewshire.gov.uk/MyAccount

0300 300 0300 (Monday to Thursday 8.45am to 4.45pm, Friday 8.45am to 3.55pm)

council-tax.finit@renfrewshire.gov.uk



Renfrewshire
Council

Name	Address

Part 1 Guidance notes

From 1 April 2018, care leavers are exempt from paying council tax. If a care leaver now lives alone or in a property that is wholly occupied by care leavers, a council tax exemption will apply.

If a care leaver now lives with one other adult, a council tax discount of 25% will apply.

If there is more than one other adult living with a care leaver, there is still a possibility that a council tax discount of 25% will apply. This will depend on the circumstances of the other adults.

NOTE – The person who is liable to pay council tax at the address above must be the person who completes this form. All parts of the form must be completed.

Part 2 Qualifying conditions

A person is a care leaver if they satisfy the following criteria:

- Aged at least 18 years but not yet 26 years of age
- Was **looked after** by a local authority on, or at any subsequent time after their 16th birthday
- No longer **looked after** by a local authority

A **looked after child** is defined within Section 17(6) of the Children (Scotland) Act 1995 and includes a child who had been:

- Accommodated by a local authority under section 25 in terms of the Children (Scotland) Act 1995
- Subject to a compulsory supervision order or interim supervision order within the meanings of the Children Hearing (Scotland) Act 2011
- Subject to an order made elsewhere (England, Wales, NI or elsewhere) that had been reciprocated by a local authority in Scotland
- Subject to a permanence order made in respect of them under Section 80 of the Adoption & Children (Scotland) Act 2007
- Accommodated by a local authority in England and Wales in terms of section 29(7) of the Children (Scotland) Act 1995

Part 3 Contact details

Daytime phone number		Mobile phone number	
Email address			

Part 4 To be completed by the liable person

Tick as appropriate and complete any relevant questions

I am a care leaver. I live alone at the above address

I am a care leaver. I live at the above address with other adults (state how many)

I live with a care leaver. There are adults in total living at the above address (state how many)

Part 5a Care leaver details

Name	
Any other name(s) you / they have been known by	
Date of Birth	
Approximate dates you / they were looked after by a local authority	From.....To.....
Name of local authority that looked after you / them	

Part 5b Must be signed by care leaver

This information is needed to provide an exemption or discount. I understand that Renfrewshire Council may need to verify this information with any local authority that I have named above and I am aware that my care leaver status will be detailed on any council tax bills for the address that I am living at.

Signature of care leaver.....	Date.....
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Part 6 Declaration

I wish to apply for an exemption or discount based on the above information which I declare to be true and complete and I authorise Renfrewshire Council to verify any details. If the number of adults living at the above address changes, I will notify Renfrewshire Council's Council Tax Section within 21 days of this occurring. I understand that failure to provide this information is an offence which may make me liable for an initial fine of £50 and £200 for each subsequent offence.

Data Protection: The information provided by you on this form will be used to update council tax records. The information provided at Part 5A will be used to check care history in order to provide your exemption or discount. The council may check the information provided by you with other information held. The information may need to be shared with other council departments to check the accuracy of the information; to prevent or detect fraud or crime or to protect public funds. No other disclosures will be made unless the law permits this disclosure.

Signature of liable person	Date.....
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Please return to: Director of Finance & Resources, Council Tax Section, Renfrewshire Council, Renfrewshire House, Cotton Street, Paisley, PA1 1AD