

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 21st June 2017

**Report
by
Clerk to the Licensing Board**

Statement of Income and Expenditure 2017

1. Summary

- 1.1. The purpose of this report is to advise the Licensing Board of a new requirement to publish an annual Statement of Income and Expenditure in relation to its liquor licensing function and to seek approval of the draft Statement attached at Appendix 1 for publication.

Background

- 2.1 Section 56(2) of the Air Weapons and Licensing (Scotland) Act 2015 introduced a new requirement into the Licensing (Scotland) Act 2005 ("the 2005 Act") that the Licensing Board, on an annual basis, publish an annual report detailing the Licensing Board's relevant income and expenditure in the previous financial year. "Relevant income" currently includes income received in connection with the Board's liquor licensing function and "relevant expenditure" includes expenditure incurred by the Board, the Council and the Licensing Standards Officers. The Statement also requires to contain an explanation of how the amounts set out in it have been calculated.
- 2.2 The first annual Statement requires to be published by 30th June 2017, setting out the Board's income and expenditure for the financial year to 31st March 2017. The requirement will be similar in subsequent years.
- 2.3 The Board's approval of the Statement at Appendix 1 is now sought to enable this new requirement to be met.

2. Recommendations

It is recommended that the Board –

- 2.1.1 Agree publication of the report attached at Appendix 1.



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Kenneth Graham
Clerk to the Licensing Board

APPENDIX 1

Renfrewshire Licensing Board

INCOME AND EXPENDITURE REPORT- Licensing (Scotland) Act 2005, Section 9B

Income

Income (liquor licensing fees)	£203,863
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Expenditure

Staff costs- LSO	£25,673
Staff costs- Other	£96,837

Other Expenditure	£115,020
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Total Expenditure	£237,530
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Difference- income and expenditure (deficit)	£33,667
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Note

The income shown above is referable to the financial year 2016-2017. Within that year, Renfrewshire Licensing Board received 3 applications for premises licences, 7 for provisional licences, 85 for extended hours, 38 for major variation, 128 for minor variation, 23 for transfer, 6 for major variation with transfer, 147 for personal licences and 495 for occasional licences.

The staff costs shown reflect the proportion of staffing costs attributable to the liquor licensing function based on the time spent by those staff involved in liquor licensing.

The other expenditure includes supplies and services and other overheads, including the central administrative support (including accountancy and payroll services) attributable to the liquor licensing function.