

HOME TO SCHOOL TRANSPORT APPEAL PROCEDURE

Parents can seek a review of decisions on non-provision of school transport on the grounds of road safety. It should be noted that disagreement over distance does not form part of the appeal process and will be dealt with separately.

The grounds of appeal are limited to:-

- The application of council policy, not the policy itself;
- The classification of the route as safe for the purpose in terms of Section 51 of the Education (Scotland) Act 1980 and the Guidelines on Assessing Walking Routes to and from School.

Appeals must be made in writing within 10 working days of notification of the council's decision. Written submissions should specify with precision the grounds for appeal and should include any supporting evidence.

Appeals which lack specification will be rejected.

The appeal will be considered by an officer of the council of managerial grade who is independent of Education and Leisure Services and Planning and Transport and will not have been involved in the decision making process.

The officer will be appointed by the appropriate service director as required.

The officer considering the appeal has the discretion to group together similar appeals over the same route.

Written notification of the outcome of the appeal will be provided by the Education Manager (Resources) within 28 working days of receipt of written submission.