

# RENFREWSHIRE LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005, SECTION 46

## APPLICATION FOR CONFIRMATION OF PROVISIONAL PREMISES LICENCE

If you are completing this form by hand, please write legibly in block capitals using ink.

### SECTION 1: APPLICANT INFORMATION

**1(a) Name, address, postcode and premises licence number of premises.**

Post Code		Premises Licence Ref. No.	

#### ***Particulars of applicant (Provisional Premises Licence Holder)***

**1(b) Where the applicant is an individual, please provide full name and home address including postcode.**

Post Code		Telephone No.		E-mail address	

**1(c) Where applicant is a partnership, please provide full name and postal address of partnership.**

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**1(d) Where applicant is a company, please provide name, registered office and company registration number.**

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1(e) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

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**SECTION 2: PREMISES INFORMATION**

2(a) Date of Grant of Provisional Premises Licence

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2(b) Date when premises will be available for inspection by representatives of relevant authorities

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2(c) Date when it is intended that the premises will commence trading/selling alcohol

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**SECTION 3: DETAILS OF PREMISES MANAGER (See Note 1 below)**

3(a) Name, Address and Telephone No. of Premises Manager

<b>Post Code</b>		<b>Telephone No.</b>	

3(b) Date of Birth of Premises Manager

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3(c) Email Address of Premises Manager

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3(d) Details of Personal Licence held by Premises Manager

Date of Issue	Name of Licensing Board issuing	Reference Number of Personal Licence

(Please enclose a photocopy of the Personal Licence if it was not issued by Renfrewshire Licensing Board.)

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**(If signing on behalf of the applicant please state in what capacity).**

I confirm that the contents of this application are true to the best of my knowledge and belief.

The application fee is enclosed.

**Signature** ..... (see Note 2 below)

**Date** .....

**Capacity** APPLICANT/AGENT (delete as appropriate)

**If agent, please provide name, address, telephone number and email address:**

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 .....  
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<b><i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i></b>	
<i>Provisional Premises Licence</i>	
<i>Operating Plan</i>	
<i>Layout Plan</i>	
<i>Planning certificate</i> <i>(If a provisional planning certificate consisting only of outline planning permission was provided to the Board at the time of the application for the provisional premises licence, a planning certificate must be provided with this application(s50(4)).</i>	
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	
<i>Photocopy of Personal Licence</i> <i>(if not issued by Renfrewshire Licensing Board.)</i>	
<i>Fee (The balance of the fee due for premises in rateable value categories 2-6)</i>	

**Notes**

**Note 1:**

The holder of a Personal Licence may only be named as the Premises Manager of one premises in Scotland at any time (subject to Article 4 of the Licensing (Vessels etc.) (Scotland) Regulations 2007).

**Note 2:**

**Data Protection Act 1998**

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.