



## APPLICATION FOR RE-REGISTRATION OF BIRTH OR STILL-BIRTH

*(Section 20 of the Registration of Births, Deaths and Marriages (Scotland) Act 1965)*

### **A person's birth or still-birth registered in Scotland can be re-registered, if -**

- (a) the entry in the register of births is affected by any matter concerning parentage contained in the Register of Corrections Etc (ie the entry does not contain the father's details), or
- (b) the entry in the register of births has been so made as to imply that they were found exposed (abandoned), or
- (c) the entry in the register of births has been so made as to imply that their parents were not then married to each other or parties to a civil partnership and their parents have subsequently married or registered their civil partnership.

### **Those who may apply for re-registration are as follows:-**

- (a) if the person whose birth is to be re-registered is under 16 years of age -  
by any person (whether or not they themselves have attained the age of sixteen years) having parental responsibilities in relation to that person (eg the mother);
- (b) if the person is 16 years of age or over they must apply on their own behalf;
- (c) in the case of a re-registration, where the person who is the subject of the birth entry has died, or was a still-born child, application may be made -
  - i) if the person's mother is married, by the mother or her husband if he is the natural father;
  - ii) if the person's mother is not married, by the mother, or
  - iii) if the mother is dead, by a person who has been registered as the father/parent of the child in the birth entry concerned,

unless the mother, father/parent or person had been deprived of parental responsibilities prior to the death of the person who is the subject of the birth entry.

**IF YOU WISH TO APPLY, FILL IN THE FORM OVERLEAF, IN INK. SIGN AND DATE IT AND ENCLOSE:**

AN EXTRACT OF THE PARENTS' MARRIAGE OR CIVIL PARTNERSHIP ENTRY IF EVENT WAS OUTWITH SCOTLAND (please enclose a certified translation if the extract is not in English)

**Note: Any birth/still-birth extracts you already hold will be invalid after the re-registration process is complete and should therefore be returned with this application.**

TAKE THE COMPLETED FORM AND EXTRACT(S) TO ANY REGISTRATION OFFICE IN SCOTLAND AND THEY MAY PROCESS THE APPLICATION, OR SEND IT TO:

**GENERAL REGISTER OFFICE FOR SCOTLAND  
RE-REGISTRATION UNIT  
NEW REGISTER HOUSE  
EDINBURGH  
EH1 3YT**

**Tel: 0131 314 4420/4455**

**Note: Any person who supplies false information is liable to prosecution**

**DETAILS OF BIRTH/STILL-BIRTH TO BE RE-REGISTERED**

- 1. Full forename(s) as registered .....
- 2. Full surname(s) as registered .....
- 3. Full forename(s) after re-registration .....
- 4. Full surname(s) after re-registration .....
- 5. Date of birth/still-birth .....
- 6. Male  Female
- 7. Place of birth/still-birth .....
- 8. For births - if the person is now deceased, give date and place of death .....

**MOTHER'S DETAILS ON ENTRY TO BE RE-REGISTERED**

- 9. Full forename(s) and surname(s) .....
- 10. Maiden name (if different) .....
- 11. Occupation (or last full-time occupation) at time of child's birth/still-birth .....
- 12. Present address (if deceased give date and place of death) .....
- .....
- ..... Postcode .....

**FATHER'S/PARENT'S DETAILS ON ENTRY TO BE RE-REGISTERED**

- 13. Full forename(s) and surname(s) .....
- 14. Occupation (or last full-time occupation) at time of child's birth/still-birth .....
- 15. Present address (if deceased give date and place of death) .....
- .....
- ..... Postcode .....

16. Date and place of parents' marriage or civil partnership –

*(If event was outwith Scotland please enclose an extract of the entry - with certified translation if necessary)*

**APPLICANT**

- 17. Full name .....
- 18. Signature .....
- 19. Date .....
- 20. Address .....
- ..... Postcode .....
- 21. Telephone No .....
- 22. Email .....
- 23. Is applicant the person whose birth is to be re-registered?
- or the mother named on the birth/still-birth which is to be re-registered?
- or some other person with parental responsibilities and rights?
- or otherwise entitled to apply for re-registration (give details ..... )

24. Do you wish to re-register the birth/still-birth at a different office to that where the birth/still-birth was originally registered? If yes, please indicate at which office –