

LICENSING BOARD

MINUTE OF MEETING OF RENFREWSHIRE LICENSING BOARD HELD ON 17 JUNE 2024 at 10.00am.

PRESENT

Councillors Alec Leishman, Andy Steel, Cathy McEwan, Janis McDonald and Michelle Campbell
*Cllr Michelle Campbell left the meeting at 11:00am for Item 1 on Page 4 (Anchor Bar) having not been present at the previous meeting when that matter was considered.

IN ATTENDANCE

Douglas Campbell, Depute Clerk, Aileen Easdon, Licensing Officer, Colin Dickson, LSO and Colin Hunter, Environment, Housing & Infrastructure.

1. **APOLOGIES** – Cllrs Jamie McGuire, Jim Paterson and Kevin Montgomery
2. **DECLARATION OF INTEREST** – Cllr McDonald declared an interest at Mar Hall, (Page 11 Items 1 & 2). Advised was a delegated item so no interest required to be declared.
Cllr Campbell declared that she worked for NHS GGC and this was noted.
3. **LICENSING (SCOTLAND) ACT 2005**
 - Page 1 **Applications for Major Variation of Premises Licences to be considered** – see agenda pages
 - Page 2 **Application for Provisional Premises Licences to be considered** – see agenda pages
 - Page 3 **Application for New Grant of a Premises Licence to be considered** – see agenda pages
 - Page 4-5 **Section 38 Premises Licence Review Hearings** – see agenda page
 - Page 6 **Section 84 Personal Licence Review Hearing** – see agenda pages
 - Pages 7-11 **Applications for Minor Variation of Premises Licence – DPM – Delegated for noting** – see agenda pages
 - Pages 12-14 **Applications for Minor Variation of Premises Licence - Delegated for noting** – see agenda page
 - Pages 15-17 **Applications for Transfer of Premises Licence – delegated for noting** – see agenda pages
 - Pages 18-21 **Applications for Personal Licence – delegated for noting** – see agenda pages
 - Page 22 **Applications for Personal Licence Renewal – delegated for noting** – see agenda pages
4. **ADMINISTRATIVE ITEMS**
 - a) **Minute of Previous meeting on 22 March 2024** – Agreed
 - b) **Report by Clerk to the Licensing Board - Statement of Income and Expenditure 2023-2024** - see agenda pages
 - c) **Report by Clerk to the Licensing Board - Annual Functions Report 2023-2024** - see agenda pages
 - d) **Report by Clerk to the Licensing Board - Gambling Act 2005: Review of Licensing Board's Statement of Principles** - see agenda pages

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Variation (Major) - Cite

| Premises | Applicant | Date Received | Comments |
|--|----------------------------|----------------------|-------------------------|
| 1 MIRCH MASALA 28/30 WELLMEADOW STREET PAISLEY PA1 2EA | BADESHA PROPERTIES LIMITED | 1 February 2024 | Granted with conditions |
| 2 TEN PIN XSCAPE DELVELOPMENT KINGS INCH ROAD BRAEHEAD RENFREW | GEORGICA LIMITED | 11 APRIL 2024 | Granted |

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2024 at 10:00am****Licensing (Scotland) Act 2005****Provisional(s) - Cite**

| | Premises | Applicant | Date Received | Comments |
|---|---|----------------------------------|----------------------|-------------------------|
| 1 | PAISLEY ANCHOR MILLS SERVICE STATION 16 THREAD STREET PAISLEY PA1 1GZ | MOTOR FUEL LIMITED | 4 March 2024 | Granted with conditions |
| 2 | PAISLEY DISTRICT ORANGE LODGE 26 CASTLE STREET PAISLEY PA1 2JP | PAISLEY DISTRICT L.O.L NUMBER 16 | 7 JUNE 2023 | Granted with condition |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

New Grant(s) - Cite

| Premises | Applicant | Date Received | Comments |
|---|--------------------------------|------------------|----------|
| 1 STARBUCKS ARRIVALS HALL GLASGOW AIRPORT PAISLEY PA3 2SW | SELECT SERVICE PARTNER LIMITED | 15 December 2023 | Granted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Premises Licence Review - Continued from previous Board Meetings: 23 March 2023 & 13 Septmeber 2023

| Premises | Applicant | Date Received | Comments |
|--|----------------------------|----------------------|-----------------|
| 1 ANCHOR BAR 23A GAUZE STREET PAISLEY PA1 1ES | RESIDENTS OF 9 ABBEY PLACE | 27 February 2023 | Cont'd |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Premises Licence Review

| Premises | Applicant | Date Received | Comments |
|---|-----------------|---------------|---|
| 1 CORKYS 19C BROOMLANDS STREET PAISLEY PA1 2LT | POLICE SCOTLAND | 13 May 2024 | Grounds for Review established Licence Revoked |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Personal Licence Review

| Applicant | Date Received | Comments |
|-------------------|----------------------|---|
| 1 NADEEM MOHAMMED | 13 May 2024 | Grounds for Review established Licence revoked |

RENFREWSHIRE LICENSING BOARD

Page 7

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Variation (Minor)(s) - DPM - Delegated for noting**

| | Premises | Applicant | Date Received | Comments |
|---|--|--|----------------------|-----------------|
| 1 | #BAR 16-18 NEW STREET PAISLEY PA1 1XY | WWCM 2 LIMITED | 15 March 2024 | Noted |
| 2 | BRAEHEAD TAVERN GREENOCK ROAD INCHINNAN RENFREWSHIRE PA4 9NH | THE BRAEHEAD TAVERN (INCHINNAN) LIMITED | 4 February 2024 | Noted |
| 3 | CHARLESTON ARMS 108 NEILSTON ROAD PAISLEY PA2 6EW | FRANK BERNARD GIBSON | 27 February 2024 | Noted |
| 4 | CHARLESTON FILLING STATION LONEND PAISLEY PA1 1SU | CERTAS ENERGY UK LIMITED | 24 January 2024 | |

RENFREWSHIRE LICENSING BOARD

Page 8

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Variation (Minor)(s) - DPM - Delegated for noting**

| | Premises | Applicant | Date Received | Comments |
|---|---|--|----------------------|-----------------|
| 5 | CO-OP 26 - 30 GREENOCK ROAD BISHOPTON PA7 5JN | CO-OPERATIVE GROUP FOOD LIMITED | 2 February 2024 | Noted |
| 6 | CORKYS 19C BROOMLANDS STREET PAISLEY PA1 2LT | NADEEM MOHAMMED | 28 February 2024 | Noted |
| 7 | FIVE GUYS UNIT 14 INTU BRAEHEAD SOAR KINGS INCH ROAD RENFREW G51 4BN | FIVE GUYS JV LIMITED | 4 July 2023 | Noted |
| 8 | GABRIELS 33 GAUZE STREET PAISLEY PA1 1EX | GREENE KING BREWING & RETAILING LIMITED | 29 September 2023 | |

RENFREWSHIRE LICENSING BOARD

Page 9

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Variation (Minor)(s) - DPM - Delegated for noting**

| | Premises | Applicant | Date Received | Comments |
|----|---|---------------------------|----------------------|-----------------|
| 9 | MARKS AND SPENCER 49 BRAEHEAD SHOPPING CENTRE KINGS INCH ROAD GLASGOW G51 4BP | MARKS AND SPENCER PLC | 8 February 2024 | Noted |
| 10 | POWERLEAGUES FIVE LIMITED ANCHOR GROUNDS BLACKHALL STREET PAISLEY PA1 1TD | POWERLEAGUE GROUP LIMITED | 22 February 2024 | Noted |
| 11 | THE LANE 7 SHUTTLE STREET PAISLEY PA1 1YD | JOHN CODONA | 4 March 2024 | Noted |
| 12 | THE LYNNHURST HOTEL PARK ROAD JOHNSTONE PA5 8LS | MANORVIEW HOTELS LIMITED | 12 March 2024 | |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Variation (Minor)(s) - DPM - Delegated for noting

| Premises | Applicant | Date Received | Comments |
|---|-------------------------------|----------------------|-----------------|
| 13 THE UGLY DUCK 38 HIGH STREET PAISLEY PA1 2DT | CJM (PROPERTIES) SCOTLAND LTD | 12 September 2023 | Noted |
| 14 TRAVELODGE KINGS INCH ROAD GLASGOW GS1 | TRAVELODGE HOTELS LIMITED | 3 April 2024 | Noted |
| 15 YO! SUSHI UNIT C7/28 BRAEHEAD SHOPPING CENTRE KINGS INCH ROAD GLASGOW G51 4BN | YO! SUSHI LIMITED | 2 February 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Variation (Minor)(s) - DPM - Delegated for noting

| | Premises | Applicant | Date Received | Comments |
|----|---|------------------------------|----------------------|-----------------|
| 16 | MAR HALL BISHOPTON PA7 5NW | MAR HALL HOSPITALITY LIMITED | 21 December 2023 | Noted |
| 17 | MARQUEE AT MAR HALL MAR HALL BISHOPTON PA7 5NW | MAR HALL HOSPITALITY LIMITED | 21 December 2023 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Variation (Minor)(s) - Delegated for noting

| | Premises | Applicant | Date Received | Comments |
|---|---|------------------|----------------------|-----------------|
| 1 | PREMISES 50A HIGH STREET JOHNSTONE PA5 8AN | RYBOND LIMITED | 13 November 2023 | Noted |

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2024 at 10:00am****Licensing (Scotland) Act 2005****Variation (Minor)(s) - Delegated for noting**

| | Premises | Applicant | Date Received | Comments |
|---|---|-------------------------------------|----------------------|-----------------|
| 1 | ASDA STORE PHOENIX RETAIL PARK LINWOOD ROAD PAISLEY PA1 2AB | ASDA STORES LIMITED | 27 March 2024 | Noted |
| 2 | FOOD & WINE CELLARS 301 GALLOWHILL ROAD PAISLEY PA3 4UG | JARMAN UPPAL | 1 February 2024 | Noted |
| 3 | INN ON THE CORNER 70 CAUSEYSIDE STREET PAISLEY PA1 1YP | PUNCH PARTNERSHIPS (PTL) LIMITED | 24 January 2024 | Noted |
| 4 | MORRISONS ANCHOR MILL PAISLEY PA1 1GZ | WM MORRISON SUPERMARKETS PLC | 15 January 2024 | |

RENFREWSHIRE LICENSING BOARD

Page 14

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Variation (Minor)(s) - Delegated for noting**

| | Premises | Applicant | Date Received | Comments |
|---|---|------------------------------|----------------------|-----------------|
| 5 | MORRISONS 30 NAPIER STREET JOHNSTONE PA5 8SF | WM MORRISON SUPERMARKETS PLC | 15 January 2024 | Noted |
| 6 | THE CROWN BAR 37 BROOMLANDS STREET PAISLEY PA1 2NG | ROSEMOUNT INNS LIMITED | 21 September 2023 | Noted |

RENFREWSHIRE LICENSING BOARD

Page 15

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Transfer(s) - Delegated for noting**

| Premises | Applicant | Date Received | Comments |
|---|------------------------------|----------------------|-----------------|
| 1 BANKHOUSE BAR 7 GILMOUR STREET PAISLEY PA1 1DD | CAROLE ANN PENNIE | 22 December 2023 | Noted |
| 2 HERITAGE BAR 23 BRIDGE STREET LINWOOD PA3 3DL | LAL (PUBLIC HOUSE) LIMITED | 31 August 2023 | Noted |
| 3 MIRAGE 59 BROOMLANDS STREET PAISLEY PA1 2NH | MENDI PROPERTIES LTD | 22 January 2024 | Noted |
| 4 MORTON HOUSE BISHOPTON RENFREWSHIRE PA7 5NW | MAR HALL HOSPITALITY LIMITED | 21 December 2023 | Noted |

RENFREWSHIRE LICENSING BOARD

Page 16

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Transfer(s) - Delegated for noting**

| Premises | Applicant | Date Received | Comments |
|---|------------------------------|----------------------|-----------------|
| 5 NO:19 MAR HALL BISHOPTON PA7 5NW | MAR HALL HOSPITALITY LIMITED | 21 December 2023 | Noted |
| 6 RALSTON GENERAL STORE 406-408 GLASGOW ROAD PAISLEY PA1 3BE | MSM PROPERTIES (SCOT) LTD | 12 March 2024 | Noted |
| 7 SKYE CRESCENT CONVENIENCE STORE 8A-14 SKYE CRESCENT PAISLEY PA2 8EL | USMAN ASGHAR | 15 January 2024 | Noted |
| 8 THE CORNER SHOP 5 WRIGHT STREET RENFREW PA4 8BJ | INCEPTION HORIZON LIMITED | 8 February 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

Page 17

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005**

Transfer(s) - Delegated for noting

| | Premises | Applicant | Date Received | Comments |
|----|--|---|----------------------|-----------------|
| 9 | THE WATERMILL HOTEL 1 LONEND BLADDA LANE PAISLEY PA1 1SR | MILTON HOTEL AND LEISURE GROUP LIMITED | 20 September 2023 | Noted |
| 10 | VICTORIA BAR 80 PAISLEY ROAD RENFREW PA4 8EY | LEE FAMILY LIMITED | 20 October 2023 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Personal Licence(s) - Delegated for noting

| | Applicant | Date Received | Comments |
|---|----------------------------|----------------------|-----------------|
| 1 | AGATA ANETA SOWA | 22 December 2023 | Noted |
| 2 | AMY MCSPORRAN | 9 January 2024 | Noted |
| 3 | KAREN BROWN | 9 January 2024 | Noted |
| 4 | DEBBIE CONROY | 21 December 2024 | Noted |
| 5 | CHRISTOPHER FREDERIC AGNEW | 21 December 2023 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Personal Licence(s) - Delegated for noting

| Applicant | Date Received | Comments |
|-------------------------|----------------------|-----------------|
| 1 CHRISTOPHER PAUL KANE | 19 January 2024 | Noted |
| 2 KIRSTY GILLIES | 21 January 2024 | Noted |
| 3 GUY NEAL | 23 January 2024 | Noted |
| 4 EMMA CORR | 24 January 2024 | Noted |
| 5 JOHN THOMSON | 29 January 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

Page 20

Meeting 17 June 2024 at 10:00am**Licensing (Scotland) Act 2005****Personal Licence(s) - Delegated for noting**

| Applicant | Date Received | Comments |
|-----------------------------|----------------------|-----------------|
| 1 SUSAN MITCHELL | 11 February 2024 | Noted |
| 2 MARI EVANS | 20 February 2024 | Noted |
| 3 HOLLY BLAIR | 20 February 2024 | Noted |
| 4 ROBERTO RUSSELL CAN SOLER | 20 February 2024 | Noted |
| 5 NICOLA LAFFERTY | 20 February 2024 | Noted |
| 6 DENIS DHIMITRI | 23 February 2024 | Noted |
| 7 JESSE HEYNS | 1 March 2024 | Noted |
| 8 DANIEL BROGAN | 6 March 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Personal Licence(s) - Delegated for noting

| | Applicant | Applicant | Date Received | Comments |
|---|------------------------------------|------------------|----------------------|-----------------|
| 9 | JASVANTH CHANDRA VENKATESWARULU | | 12 March 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2024 at 10:00am

Licensing (Scotland) Act 2005

Personal Licence(s) Renewal - Delegated for noting

| Applicant | Date Received | Comments |
|--------------------|----------------------|-----------------|
| 1 CRAIG HOPE | 22 December 2023 | Noted |
| 2 JOSEPH JACONELLI | 18 January 2024 | Noted |

RENFREWSHIRE LICENSING BOARD

LICENSING BOARD MEETING

17 JUNE 2024

ADDITIONAL ITEMS

REPORTS

1. **Report by Clerk to the Licensing Board** - **Statement of Income and Expenditure 2023-2024** Agreed to publish report
2. **Report by Clerk to the Licensing Board** - **Annual Functions Report 2023-2024** Agreed to publish report
3. **Report by Clerk to the Licensing Board** - **Gambling Act 2005: Review of Licensing Board's Statement of Principles**
Agreed to commence consultation

Renfrewshire Council

To: **Renfrewshire Licensing Board**

On: **17th June 2024**

Report by Clerk to the Licensing Board

Statement of Income and Expenditure 2023-2024

1. Summary

- 1.1. The purpose of this report is to seek the Board's approval of the draft Statement of Income and Expenditure (hereinafter "Statement") attached at Appendix 1 for publication. The requirement to publish an annual Statement was introduced in 2017.

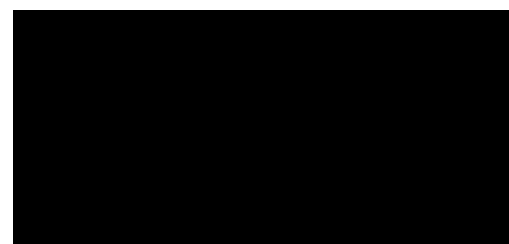
2. Background

- 2.1 Section 9B of the Licensing (Scotland) Act 2005 ("the Act") requires that the Licensing Board, on an annual basis, publish an annual report detailing the Licensing Board's relevant income and expenditure in the previous financial year. "Relevant income" includes income received in connection with the Board's liquor licensing function and "relevant expenditure" includes expenditure incurred by the Board, the Council and the Licensing Standards Officers. The Statement also requires to contain an explanation of how the amounts set out in it have been calculated.
- 2.2 The annual Statement setting out the Board's income and expenditure for the financial year to 31st March 2024 requires to be published by 30th June this year.
- 2.3 The Board's approval of the Statement at Appendix 1 is now sought to enable the above requirement to be met.

3. Recommendations

It is recommended that the Board –

- 3.1 Agree publication of the report attached at Appendix 1.



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Mark Conaghan
Clerk to the Licensing Board

APPENDIX 1

Renfrewshire Licensing Board

INCOME AND EXPENDITURE REPORT (2023-2024)

Licensing (Scotland) Act 2005, Section 9B

Income

| | |
|--------------------------------|----------|
| Income (liquor licensing fees) | £204,045 |
|--------------------------------|----------|

Expenditure

| | |
|--------------------|----------|
| Staff costs- LSO | £45,357 |
| Staff costs- Other | £162,157 |

| | |
|-------------------|---------|
| Other Expenditure | £14,552 |
|-------------------|---------|

| | |
|-------------------|----------|
| Total Expenditure | £222,066 |
|-------------------|----------|

| | |
|--|-----------|
| Difference- income and expenditure (deficit) | (£18,021) |
|--|-----------|

Note

The income shown above is referable to the financial year 2023-2024. Within that year, Renfrewshire Licensing Board received 3 applications for a premises licence, 6 for provisional licences, 46 for extended hours, 11 for major variation, 102 for minor variation, 35 for transfer, 1 for major variation with transfer, 108 for personal licences and 1043 for occasional licences.

The staff costs shown reflect the proportion of staffing costs attributable to the liquor licensing function based on the time spent by those staff involved in liquor licensing.

The following points may be noted:

Following a previous internal restructure, Licensing Standards Officers have been based in a wider enforcement team within the Council's Environment, Housing & Infrastructure, with more officers appointed as Licensing Standards Officers but also having other enforcement functions. For the purposes of assessing the costs of the LSOs' functions, a similar proportion of officers' time has been estimated as attributable to liquor licensing as in previous years.

No account has been taken of management costs within Environment, Housing & Infrastructure referable to the Licensing Standards Officers' functions. These officers are now again based within Finance & Resources, so the omission of such costs will be consistent with the approach to reporting in future years.

Apart from staffing costs, the other expenditure includes supplies and services and other overheads, including the central administrative support (e.g., accountancy and payroll services) attributable to the liquor licensing function.

While this report requires to be published by 30th June 2024, it has not been possible to identify central support costs with precision at this time. As such, a prudent estimate of these costs has been assumed, based on the previous year's costs with a 5% uplift applied. It is anticipated that the estimated costs may be lower than the actual operating costs, which are not presently known.

Given the above, it should be noted that the above reported deficit has been assessed on a prudent basis and that the actual deficit may be greater once actual central support costs are available.

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17th June 2024

**Report
by
Clerk to the Licensing Board**

Annual Functions Report 2023-2024

1. Summary

1.1 The purpose of this report is to seek approval of the draft Annual Functions Report at Appendix 1 as suitable for publication.

2. Background

2.1 Section 9A of the Licensing (Scotland) Act 2005 (“the Act”) requires that the Licensing Board, on an annual basis, publish an Annual Functions Report. The Board’s first Annual Functions Report required to be published in 2018, for the financial year 2017- 2018, with subsequent reports due annually thereafter.

2.2 The report must contain information in relation to the preceding financial year to 31st March, including:

- (i) An explanation as to how the Board has had regard to the licensing objectives;
- (ii) An explanation as to how the Board has had regard to its policy statement and any supplementary policy statement (including its overprovision assessment);
- (iii) A summary of the decisions made by, or on behalf of, the Board; and
- (iv) Information about the number of licences held under the 2005 Act in the Board’s area, including occasional licences.

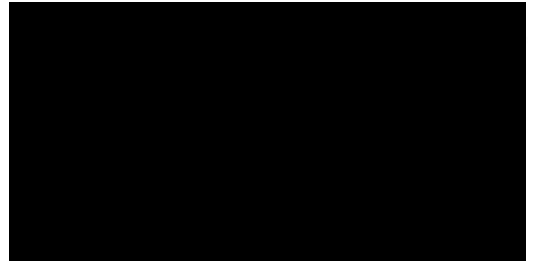
2.3 The report may also contain other information about the exercise of the Board’s functions, at the Board’s discretion.

2.4 The Annual Functions Report in respect of the period from 1st April 2023 to 31st March 2024 requires to be published by 30th June this year.

2.5 The Board's approval of the Annual Functions Report at Appendix 1 is now sought to enable the above requirement to be met.

3. Recommendations

3.1 It is recommended that the Board agree publication of the report attached at Appendix 1.



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Mark Conaghan
Clerk to the Licensing Board

RENFREWSHIRE LICENSING BOARD

The Licensing (Scotland) Act 2005

Annual Functions Report 2023-2024

Clerk to the Licensing Board
Renfrewshire Council
Renfrewshire House
Cotton Street,
Paisley
PA1 1TT

1. INTRODUCTION

- 1.1 This Annual Functions Report has been prepared by Renfrewshire Licensing Board (“the Board”) in terms of Section 9A of the Licensing (Scotland) Act 2005 (“the Act”). The Act requires this report to include the following:
1. A statement explaining how the Board has had regard to –
 - a) The licensing objectives; and
 - b) Their licensing policy statementin the exercise of their functions under the Act during the financial year.
 2. A summary of the decisions made by (or on behalf of) the Board during the financial year; and
 3. Information about the number of licences held under the Act in the Board’s area (including occasional licences).

The Board may also include other information about the exercise of the Board’s functions as the Board considers appropriate.

- 1.2 This Annual Functions Report has been prepared for the financial year 2023-2024.

2. BACKGROUND INFORMATION

- 2.1 When undertaking its functions, the Board has regard to the Licensing Objectives under the Act and to its own Statement of Licensing Policy. The Board published its current Statement of Licensing Policy, as required under the terms of the Act, in November 2023, having undertaken a review of the policy in 2022 and 2023. The new policy took effect on 4th November 2023.

- 2.2 The Act sets out the Licensing Objectives, which are:

- Preventing crime and disorder;
- Securing public safety;
- Preventing public nuisance;
- Protecting and improving public health; and
- Protecting children and young persons from harm.

3. SUMMARY OF DECISIONS AND INFORMATION ABOUT LICENCES HELD

3.1 Under the Act and the Board's current Statement of Licensing Policy, matters which are dealt with at a meeting of the Board are:

- Premises licence applications;
- Major variations to premises licences;
- Application for transfer of a premises licence where the applicant has been convicted of a relevant offence or a foreign offence; or where a notice recommending refusal or other information is provided by the Chief Constable;
- Personal licence applications or renewals where there is a recommendation for refusal from the Chief Constable;
- Reviews of premises licences and personal licences;
- Closure orders; and
- Refusal of any application for confirmation of a provisional premises licence.

3.2 The Clerk and Depute Clerks have delegated authority to determine most of the applications which do not fall within the above categories, provided that there are no objections or representations received from the Chief Constable or other consultees and the application is within policy hours. If there is an objection or representation to an occasional licence or an extended hours application, or if the hours sought are outwith the policy hours, then the application will be considered by two members of the Board. In practice, one of the members who determines the application is usually the Convener of the Board. Further information on the Board's decision-making framework is set out in the Board's Statement of Licensing Policy at Paragraphs 5.3 to 5.8.

3.3 These delegated powers ensure that the Board provides an efficient and cost-effective service to all those involved in the licensing process. At the same time, the delegated powers are limited to ensure that any potentially controversial applications are appropriately scrutinised by members of the Board while having due regard to the Licensing Objectives and the Board's Statement of Licensing Policy.

3.4 A summary is provided in Annex 1 of licences held in Renfrewshire in the financial year 2023-2024 (hereinafter "2023-24") and the number of licensing applications/ reviews considered, and the decisions made in relation to them. The overall number of premises licences in force at the financial year end on 31st March 2024 was slightly down on the previous financial year end, but,

unlike in the previous financial year (where there was also a marginal decrease), the number of on-sales only premises licences was unchanged, with the reduction being accounted for by off sales only premises and premises with on and off sales capacity. Similarly, no new premises licences for off sales only premises were granted, other than three provisional licences which will require to be confirmed. As in previous years from 2020-21 onwards, an increase was recorded in 2023-24 in relation to the number of occasional licence applications received and granted, with a number of premises continuing to operate external licensed areas. An increased number of personal licences was granted in 2023-24 as compared to the previous year.

- 3.5 Seven premises licence applications (including four provisional licence applications) were received/ considered during the financial year 2023-24. These were all granted with additional conditions. The conditions attached in respect of these applications were in all cases in relation to deliveries of alcohol offered by premises, with the policy conditions relating to alcohol deliveries set out in the Board's Statement of Licensing Policy being attached to the licences. The Board considered these conditions necessary for the purposes of protecting children and young persons from harm.
- 3.6 In addition to applications for proposed new licensed premises, the Board also considered 14 applications within the same period for major variation of premises licences. The Board granted these applications, but subject to further variation by way of additional conditions in eight of them. In five of these applications, the conditions were again in relation to alcohol deliveries, with the said conditions set out in the Board's Statement of Licensing Policy being attached for the purposes of protecting children and young persons from harm. In one application, a condition was attached making a requirement to give notice to Police Scotland and the Licensing Board of any funeral parades taking place, as provided for in the Statement. In the remaining two applications where additional conditions were attached, these related to the management of external licensed areas and/or their hours of operation, for the purposes of the licensing objectives of preventing crime and disorder, securing public safety and preventing public nuisance and, in one of these cases, the above policy conditions in relation to alcohol deliveries were also attached. The other six applications were granted with no additional conditions.
- 3.7 Two premises licence review hearings called before the Board during 2023-24. In one case, the application for review was further continued to a later date and, in the other case, grounds for review were established but the Board considered no steps were necessary or appropriate for the purposes of the licensing objectives. As one of these reviews is yet to conclude, it would be appropriate to make no further comment at this time.
- 3.8 No personal licence applications were refused by the Board within 2023-24 and no personal licences were the subject of endorsement, suspension or revocation.

3.9 As stated at Paragraph 3.4 above, an increased number of occasional licence applications was received during 2023-24 as compared with the previous year. Applications for occasional licences, including those which related to external drinking areas, were considered and determined by two Members of the Licensing Board where representations or objections were received, or where conditions were requested which were not accepted by the applicant. This allowed relevant issues to be scrutinised by Board Members in appropriate cases, such as the suitability of external areas applied for, the hours of operation of external areas and children and young persons' access. The Board, in appropriate cases, attached conditions as requested by Police Scotland and the Licensing Standards Officers, including regulating external areas.

4 LICENSING POLICY STATEMENT

4.1 The Board's current Statement of Licensing Policy ("Statement") was published to take effect on 4th November 2023. The new Statement was updated following consultation and to take account of revised statutory guidance published in January 2023.

4.2 In its new Statement, the Board considers that an area in Paisley Town Centre continues to be overprovided in respect of "Liquor or Pub Type Premises", being pub type premises used wholly or predominantly for the sale of alcohol. Restaurant, hotel and nightclub premises are excluded from this policy. The Board's Statement also continues to provide, amongst other things, for local conditions relating to deliveries of alcohol which provide additional safeguards to protect children and young persons from harm.

4.3 A similar overprovision policy has been in place for a number of years and the licensed trade and their representatives are familiar with its terms, although the new policy sets out in more detail the evidence available to the Board when they determined the terms of the new Statement regarding this matter, including evidence from police and health authorities. In the financial year 2023-24, the Board did not require to consider any applications for a premises licence or major variation which were caught by the terms of the overprovision policy.

4.4 As stated above at Paragraphs 3.5 and 3.6, the Board attached the conditions set out in its Statement in relation to alcohol deliveries to a number of premises licences. Where applicants sought to include off sales in, or to add alcohol deliveries to, their licence, applicants were invited to address these policy conditions in their submissions at hearings before the Board, as in previous years, and in such cases the standard policy conditions relating to alcohol deliveries were attached by the Board as appropriate. Similarly,

Licensing Standards Officers highlighted the need for such conditions in relation to occasional licence applications, where applicable, to allow officers or Board Members, as appropriate, to consider attaching similar conditions to those licences.

- 4.5 In accordance with Paragraph 15.4 of its Statement, the Board normally approves a policy on extended hours for licensed premises during the festive period. The Board agreed and implemented a festive hours policy for 2023-24, after consultation with the Licensing Forum, which was similar in scope to that which had applied in previous years.
- 4.6 The Board has otherwise had regard to the terms of its Statement in considering applications and reaching decisions under the Act in the financial year 2023- 24. All decisions were made in accordance with the Scheme of Delegation set out in the Board's Statement. As stated above, applications requiring to be considered by the Board were referred to a hearing before the full Licensing Board and occasional licence applications outwith the terms of the Board's policy, or where comments had been received, were referred to two Members of the Licensing Board for a decision to be made. In these cases, Members of the Board considered applications referred to them on their individual merits, balancing the terms of the Statement of Licensing Policy and the submissions received, with appropriate consideration of the licensing objectives.

5 FURTHER ACTIONS OF THE BOARD RELATING TO THE LICENSING OBJECTIVES AND OTHER INFORMATION

- 5.1 In June 2023, the Convener and Depute Clerk attended a multi-agency event held in Glasgow City Chambers regarding the operation of Local Licensing Forums.
- 5.2 Licensing Board Members held their annual joint meeting with Renfrewshire Licensing Forum on 27th November 2023. Licensing Standards Officers are members of the Forum and attend the Forum's scheduled meetings throughout the year. A Depute Clerk to the Licensing Board attends Forum meetings regularly to provide updates as required.
- 5.3 Licensing Standards Officers also attended the local Pubwatch scheme.
- 5.4 The Board's legal officers completed Continuing Professional Development (CPD) as required by the Law Society of Scotland over the course of 2023-24. In particular, officers attended courses run by Central Law Training, as well as meetings of the Society of Local Authority Lawyers and Administrators (SOLAR) Licensing Group and the Law Society of Scotland's Licensing Subcommittee of which the Depute Clerk is a solicitor member.

Liquor Licensing Statistics for Year 2023-2024 (Period 01/04/2023 to 31/03/2024)

| Local Authority - RENFREWSHIRE | |
|--|-------------|
| Premises Licence Statistics | |
| Licences in Force on 31 March 2024 (this should equal total of a+b+c) | 427 |
| (a) on sales only | 89 |
| (b) off license only | 151 |
| (c) both | 187 |
| Applications received during 2023-2024 | |
| (a) on sale | 1 |
| (b) off sale | 0 |
| (c) both | 2 |
| Applications refused during 2023-2024 under section 23 | 0 |
| Applications granted during 2023-2024 under section 23 | 3 |
| Applications for review of premises licence during 2023-2024 under S36 & S37 resulting in:- | |
| (a) written warning | 0 |
| (b) variation | 0 |
| (c) suspension | 0 |
| (d) revocation | 0 |
| (e) no action | 0 |
| Occasional Licence Statistics | |
| Number of Occasional Licences granted during 2023-2024 | 1001 |
| Personal Licence Statistics | |
| Personal Licences in Force on 31 March 2024 | 1515 |
| Applications during 2023-2024 under section 72:- | |
| (a) refused | 0 |
| (b) granted | 137 |
| Proceedings taken during 2023-2024 under section 83 (notice of conviction) resulting in:- | |
| (a) endorsement | 0 |
| (b) suspension | 0 |
| (c) revocation | 0 |
| (d) no action | 0 |
| Proceedings taken during 2023-2024 under section 84 (conduct inconsistent with licensing objectives) resulting in:- | |
| (a) endorsement | 0 |
| (b) suspension | 0 |
| (c) revocation | 0 |
| (d) no action | 0 |
| Proceedings during 2023-2024 under section 86 (multiple endorsements) resulting in:- | |
| (a) endorsement | 0 |
| (b) suspension | 0 |
| (c) revocation | 0 |
| (d) no action | 0 |
| Revocations of personal licences during 2023-2024 under section 87(3) (failure to provide evidence of having undertaken refresher training) | 3 |
| Staff employed at 31 March 2024 | |
| Number (full-time equivalent) of licensing standards officers employed | 1 |

To: Renfrewshire Licensing Board

On: 17th June 2024

Report by Clerk to the Licensing Board

Gambling Act 2005: Review of Licensing Board's Statement of Principles

1. Summary

1.1 In terms of section 349 of the Gambling Act 2005 ("the Act"), Renfrewshire Licensing Board ("the Board") require to publish a Statement of Principles that they propose to apply in exercising their functions under the Act for each three year period. The first Statement of Principles agreed by the Board covered the three year period from 31 January 2007. Further Statements of Principles were published in January 2010, 2013, 2016, 2019 and 2022. A Statement of Principles will now have to be agreed and published for the three year period commencing on 31st January 2025.

1.2 The Statement of Principles must incorporate the statutory licensing objectives and must comply with the Gambling Commission's Guidance. The Board's current Statement of Principles is available at:
<https://www.renfrewshire.gov.uk/article/2751/Gambling-Statement-of-Principles>.

The Gambling Commission from time to time issues statutory guidance, which includes relevant guidance regarding the Statement of Principles. The last guidance for licensing authorities was published in 2021 (subject to subsequent updates) and is available at:
<https://www.gamblingcommission.gov.uk/guidance/guidance-to-licensing-authorities>

1.3 Section 349(3) of the Act requires the Chief Constable to be consulted on the Statement of Principles along with one or more persons who appear to the Board to represent the interests of persons carrying on gambling businesses in the Board's area and one or more persons who appear to the Board to represent the interests of persons who are likely to be affected by the exercise of the Board's gambling functions. It is proposed that there now be formal consultation in order to allow a new Statement of Principles to be prepared and published. It is recommended that the Board in this regard consult a similar list of parties to those who were consulted during the previous consultation in 2021. The proposed consultees are listed in Appendix 1 to this report.

1.4 It is proposed that the existing Statement of Principles shall be circulated to the consultees seeking their views as to what changes ought to be made to it when the new Statement is prepared. Officers will thereafter bring a further report to the Board including a draft new Statement, seeking the Board's approval for publication. The new Statement will reflect any updates arising from changes to the guidance, necessary updates to the Appendices included in the Statement and other appropriate changes which may be proposed as a result of consultation.

2. **Recommendation**

2.1 The Board is asked to:

- (i) agree to consult with the parties listed at Appendix 1 as to the terms of the new Statement; and
- (ii) authorise the Clerk to the Board to thereafter submit a further report to the Board with a final version of the Statement of Principles for 2025-2028 for consideration and approval.

3 **Background**

3.1 A Statement of Principles must incorporate the licensing objectives stated in section 1 of the Act, which are:-

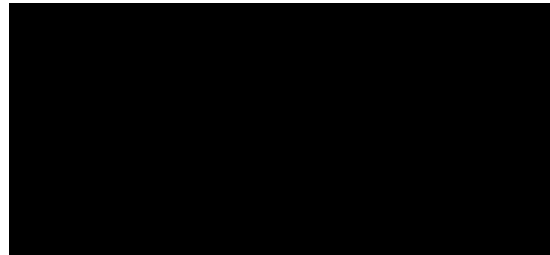
- preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime
- ensuring that gambling is being conducted in a fair and open way; and
- protecting children and other vulnerable adults from being harmed or exploited by gambling

3.2 The list of proposed consultees contains bodies representative of people with protected characteristics to allow any equality impacts to be identified and assessed. It is anticipated that the consultation on the draft Statement of Principles will run for a period of 12 weeks, to allow an opportunity for consultees to respond.

3.3 Following the conclusion of the consultation period, any responses received from those consulted, or other interested parties, will be considered and, if appropriate, will be incorporated into a draft final version of the Statement of

Principles. A report on the proposed final version will then be submitted to a further meeting of the Board for consideration and approval.

- 3.4 Once the final Statement is agreed by the Board, officers will complete the statutory requirements regarding publication to bring the new Statement into effect on 31st January 2025.



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Mark Conaghan
Clerk to the Licensing Board

APPENDIX 1

LIST OF CONSULTEES

1. All Renfrewshire Licensing Board Members
2. All Renfrewshire Council Elected Members
3. Renfrewshire Council Chief Executive
4. All Renfrewshire Council Directors
5. All Gambling Premises Licence Holders within Renfrewshire
6. The Gambling Commission
7. Chief Constable, Police Scotland
8. The Chief Fire Officer, Scottish Fire and Rescue
9. HM Revenue and Customs National Registration Unit
10. Church of Scotland, 121 George Street, Edinburgh
11. Diocese of Paisley, Diocesan Office, Cathedral Precinct, Ingle Street, Paisley
12. Betting and Gaming Council, 1st Floor, 90 Chancery Lane, London, WC2A 1EU
13. All Renfrewshire Community Councils
14. Renfrewshire Child Protection Committee
15. General Secretary, Scottish Trades Union Congress, 333 Woodlands Road, Glasgow, G3 6NG
16. Renfrewshire Chamber of Commerce, Bute Court, St. Andrew's Drive, Paisley, PA3 2SW
17. Scottish Enterprise
18. Gamcare, 1st Floor, 91-94 Saffron Hill, London, EC1N 8QP
19. Gamblers Anonymous Scotland, St Columbkilles Halls, 2 Kirkwood Street, Rutherglen, Glasgow, G73 2SL
20. Renfrewshire Family Group Conference Service, Women & Children First
21. Paisley YMCA, 39 High Street, Paisley, PA1 2AF
22. Young Persons' Representatives (c/o Children's Services)
24. All Local Partnerships
25. All Tenants' and Residents' Associations
26. Federation of Local Associations in Renfrewshire
27. Renfrewshire Community Planning Partnership, c/o Committee Services
28. Renfrewshire Citizens' Advice Bureau
29. Greater Glasgow and Clyde NHS Board
30. Renfrewshire Community Safety Hub
31. Renfrewshire Alcohol and Drug Partnership
32. DEAR Group (Diversity and Equality Alliance Renfrewshire)
33. Disability Resource Centre
34. Engage Renfrewshire
35. LGBT+ Renfrewshire
36. Members of the Scottish Youth Parliament (per Fiona Taylor)
37. PACHEDU
38. Renfrewshire Access Panel

39. Renfrewshire Effort to Empower Minorities (REEM)
40. Renfrewshire Interfaith Group
41. Family PL Renfrewshire
42. Renfrewshire Youth Voice (per Fiona Taylor)
43. Reaching Older Adults in Renfrewshire
44. Soroptimist Paisley
45. West of Scotland Regional Equality Council (WSREC)
46. Women's Aid
47. YouFirst Advocacy
48. NHS Greater Glasgow & Clyde
49. Renfrewshire Council Head of Child Care and Criminal Justice
50. Renfrewshire Health and Social Care Partnership