

PLANNING ENFORCEMENT REPORTING FORM

NOTES:

To report a suspected breach of planning control please complete and return this form to dc@renfrewshire.gov.uk.

In order to investigate your enquiry, the following details are required:

- Your name (we do not accept anonymous enquiries)
- Your contact details to allow us to update you
- The address of the site concerned
- Information on how the suspected breach harms you or why it is of concern

Please note that Planning Enforcement can only take into account matters relevant to planning and cannot consider one person's private or commercial interests against another. In addition, Planning Enforcement cannot investigate matters which concern boundary disputes or internal alterations to buildings (unless they are listed buildings).

Following receipt of your submitted form the details provided will be checked and the case registered. It should be noted that we operate a priority system for Enforcement Cases whereby alleged breaches considered to be significant in nature will be given greater priority.

1	YOUR DETAILS <i>(please note these details will be kept confidential)</i>	
	Full Name	
	Postal Address	
	Telephone Number	
	Email Address	

2	LOCATION OF ALLEGED BREACH OF PLANNING CONTROL	
	Site Address	
	Landowner/Occupier (if known)	
	Other details which would assist in identifying the site	

3	DETAILS OF ALLEGED BREACH OF PLANNING CONTROL	
	Description of alleged breach. Please provide as much detail as is considered relevant.	

	Harm/impact caused by the alleged breach.	
	Is the work still taking place?	