

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 21st November 2022

Report by Clerk to the Licensing Board

Statement of Income and Expenditure 2021-2022

1. Summary

- 1.1. The purpose of this report is to seek the Board's approval of the draft Statement of Income and Expenditure (hereinafter "Statement") attached at Appendix 1 for publication. The requirement to publish an annual Statement was introduced in 2017.

2. Background

- 2.1 Section 9B of the Licensing (Scotland) Act 2005 ("the Act") requires that the Licensing Board, on an annual basis, publish an annual report detailing the Licensing Board's relevant income and expenditure in the previous financial year. "Relevant income" includes income received in connection with the Board's liquor licensing function and "relevant expenditure" includes expenditure incurred by the Board, the Council and the Licensing Standards Officers. The Statement also requires to contain an explanation of how the amounts set out in it have been calculated.
- 2.2 The annual Statement setting out the Board's income and expenditure for the financial year to 31st March 2022 required to be published by 30th June this year, except, in terms of temporary and emergency changes to the above legislation, where this deadline was unable to be met for a reason relating to coronavirus. The Board may recall that the meeting arranged for June 2022 was cancelled in light of technical difficulties relating to access to the online exam platform introduced as a result of the coronavirus pandemic. Officers published information on the licensing web pages to indicate that the Statement would be published before the end of the current calendar year.
- 2.3 The Board's approval of the Statement at Appendix 1 is now sought to enable the above requirement to be met.

3. Recommendations

It is recommended that the Board –

- 3.1 Agree publication of the report attached at Appendix 1.



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Mark Conaghan
Clerk to the Licensing Board

APPENDIX 1

Renfrewshire Licensing Board

INCOME AND EXPENDITURE REPORT (2021-2022)

Licensing (Scotland) Act 2005, Section 9B

Income

Income (liquor licensing fees)	£192,799
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Expenditure

Staff costs- LSO	£24,517
Staff costs- Other	£167,051

Other Expenditure	£12,785
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Total Expenditure	£204,353
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Difference- income and expenditure (deficit)	£11,554
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Note

The income shown above is referable to the financial year 2021-2022. Within that year, Renfrewshire Licensing Board received 3 applications for premises licences, 5 for provisional licences, 22 for extended hours, 15 for major variation, 74 for minor variation, 5 for transfer, 2 for major variation with transfer, 110 for personal licences and 875 for occasional licences.

The staff costs shown reflect the proportion of staffing costs attributable to the liquor licensing function based on the time spent by those staff involved in liquor licensing.

The other expenditure includes supplies and services and other overheads, including the central administrative support (e.g., accountancy and payroll services) attributable to the liquor licensing function.