

Reference No: \_\_\_\_\_

Date of Receipt: \_\_\_\_\_

Permit No: \_\_\_\_\_

RENFREWSHIRE COUNCIL  
Environment, Housing & Infrastructure  
ROADS DIVISION

**APPLICATION FOR PERMISSION TO OCCUPY PORTION OF A ROAD  
TEMPORARILY IN CONNECTION WITH BUILDING OPERATIONS**

Roads (Scotland) Act 1984, Section 58 and  
Road Traffic Regulation Act 1984, Section 65

**PART A** (To be completed in all cases)

To Renfrewshire Council as Roads Authority for the purposes of the Roads (Scotland) Act 1984 for Renfrewshire.

(Name and Address of Applicant) \_\_\_\_\_

\_\_\_\_\_ Telephone No \_\_\_\_\_

are applying for permission under Section 58 of the Roads (Scotland) Act 1984 to occupy from \_\_\_\_\_ to \_\_\_\_\_ for the purpose of depositing materials or otherwise in connection with operations for the \_\_\_\_\_ of the building at (Address)

The portion(s) of the Road(s) adjacent to the building or site (Name(s) of Road(s))

\_\_\_\_\_ shown on the plan(s) produced herewith: and for authority under the said Section 58 to erect or place so as to project over the portion(s) of said roads(s).

Date \_\_\_\_\_ Signed \_\_\_\_\_

\_\_\_\_\_ Official Designation \_\_\_\_\_

- Note**
1. Separate application is required to be made to the Head of Roads for permission to deposit a skip on the road.
  2. For the purposes of the Act, the definition of the "road" includes the footway.

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**PART B**

(To be completed where proposed operations include the erection of Scaffolding on or over a footway or carriageway.)

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**DESIGN CERTIFICATE FOR THE ERECTION OF SCAFFOLDING**

I/We hereby certify that in support of my/our application for permission to erect scaffolding on, or projecting over the road at \_\_\_\_\_ The scaffolding has been designed in accordance with the recommendations of the current edition of British Standard Code of Practice, BS 5973.

Scaffolding duty type (refer BS 5973: Table 1) \_\_\_\_\_

Class of protection fan (refer BS 5973: Clause 25.1) \_\_\_\_\_

State whether scaffolding is sheltered or unsheltered \_\_\_\_\_

I/We also certify that the scaffolding will be adequately supported on firm ground of the required bearing capacity, or otherwise adequately supported (Give details of scaffolding suspended, or cantilevered from buildings or over cellars, stairs, roofs, garden areas, or deck structures etc.)

I/We undertake to ensure that a completed Certificate of Completion of Erection (Form TRO 4) is submitted to the Head of Roads, Renfrewshire Council, prior to the scaffolding being used.

Signed \_\_\_\_\_ Qualifications \_\_\_\_\_

Date \_\_\_\_\_ Official Designation \_\_\_\_\_

On behalf of \_\_\_\_\_

Address \_\_\_\_\_

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Telephone No. \_\_\_\_\_

- Note**
1. Consultation with the Head of Roads (Renfrewshire Council) at an early stage in the preparations is recommended particular where scaffolding is of a complex nature or is sited at locations which are subject to heavy pedestrian and/or vehicular traffic.
  2. A Design Certificate will only be accepted if it is signed by suitable qualified person.
  3. Where tubes and fitting other than steel are to be used (e.g. Aluminium or timber) or proprietary systems, full details are to be given with calculations or test certificates, where required, to show they are equivalent to scaffolding design and erected in accordance with British Standard BS 5973: Section 4.