

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 21st June 2021

Report by Clerk to the Licensing Board

Statement of Income and Expenditure 2020-2021

1. Summary

- 1.1. The purpose of this report is to seek the Board's approval of the draft Statement of Income and Expenditure (hereinafter "Statement") attached at Appendix 1 for publication. The requirement to publish an annual Statement was introduced in 2017.

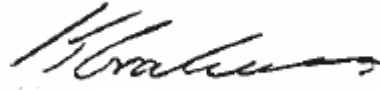
2. Background

- 2.1 Section 9B of the Licensing (Scotland) Act 2005 ("the Act") requires that the Licensing Board, on an annual basis, publish an annual report detailing the Licensing Board's relevant income and expenditure in the previous financial year. "Relevant income" currently includes income received in connection with the Board's liquor licensing function and "relevant expenditure" includes expenditure incurred by the Board, the Council and the Licensing Standards Officers. The Statement also requires to contain an explanation of how the amounts set out in it have been calculated.
- 2.2 The annual Statement setting out the Board's income and expenditure for the financial year to 31st March 2021 requires to be published by 30th June this year, except, in terms of emergency changes to the above legislation, where this deadline cannot be met for a reason relating to coronavirus.
- 2.3 The Board's approval of the Statement at Appendix 1 is now sought to enable the above requirement to be met.
- 2.4 In the report considered by the Board on 30th November 2020 which sought approval of the annual financial statement for the period 2019-2020, officers asked the Board to note that, while they would consider means in the future by which costs might be reduced to address the deficit reported in previous years, the Annual Functions Report for the period 2020-2021 would cover the period affected by the coronavirus pandemic. The Board may wish to note in this regard that income from liquor licensing in 2020-2021 reduced significantly from that received in the previous financial year (£209,170) due to a reduction in annual fee income and applications received, particularly during periods when greater restrictions were in place. However, this reduction in income was offset to some extent by temporary reductions in staffing and the remaining staff requiring to assist in other areas of licensing according to increased demand in those areas.

3. Recommendations

It is recommended that the Board –

- 3.1 Agree publication of the report attached at Appendix 1.



Kenneth Graham
Clerk to the Licensing Board

APPENDIX 1

Renfrewshire Licensing Board

INCOME AND EXPENDITURE REPORT (2020-2021)

Licensing (Scotland) Act 2005, Section 9B

Income

Income (liquor licensing fees)	£190,804
--------------------------------	----------

Expenditure

Staff costs- LSO	£24,474
Staff costs- Other	£135,500

Other Expenditure	£40,831
-------------------	---------

Total Expenditure	£200,805
-------------------	----------

Difference- income and expenditure (deficit)	£10,001
--	---------

Note

The income shown above is referable to the financial year 2020-2021. Within that year, Renfrewshire Licensing Board received 3 applications for premises licences, 5 for provisional licences, 0 for extended hours, 16 for major variation, 62 for minor variation, 30 for transfer, 0 for major variation with transfer, 69 for personal licences and 611 for occasional licences.

The staff costs shown reflect the proportion of staffing costs attributable to the liquor licensing function based on the time spent by those staff involved in liquor licensing.

The other expenditure includes supplies and services and other overheads, including the central administrative support (e.g., accountancy and payroll services) attributable to the liquor licensing function.

