

# Application form for a **ZOO LICENCE**



Renfrewshire  
Council

To: Renfrewshire Council, as the Licensing Authority under the  
**Zoo Licensing Act 1981**

For: A Licence to keep a zoo  
(new zoos and zoos subject to a direction uUnder section 6(1)(b) of the Act)

**NOTE - In accordance with Section 2 of the above Act, this form may not be submitted to the Local Authority until at least 2 months after submission of the required notice of intention to make application for a zoo licence to the Local Authority; of publication of that intention is one local and one national newspaper; and of exhibition of a copy of the press notice at the site of the proposed zoo.**

## APPLICANT DETAILS

Name of applicant (zoo keeper)

Address of applicant

Post Code

Contact Telephone

Contact e-mail address

## APPLICATION DETAILS

Notice of intention publication date

Name of local publication in which  
Notice of intention was posted

Name of national publication in which  
Notice of intention was posted

Any significant changes in the  
information supplied in paragraph 2  
of the notice to the Local Authority  
of intention to apply for a licence  
for the proposed zoo

Additional matters - any other matters  
(if any) which you would now like to  
bring to the attention of the Local  
Authority

## Declaration

**I understand that I am responsible for all of the information given on this form  
and that the information I have given is true and complete.**

Signature of applicant

(If applying online you may type your name)

Date

## NOTES

The licence lasts for one year. Before the renewal date, Renfrewshire Council will write to you informing you that the licence is due to be renewed asking you to complete a licence renewal form and submit payment. Following this, an inspection will be carried out by a Council Officer and a vet and when the Officer is satisfied that the zoo meets the conditions, a new licence will be issued.

The local authority may request representations from the police authority, fire service authority, public objections and/or a national institution concerned with the operation of zoos in the UK (i.e. if aquatic zoo, go to an aquatic zoo specialist). Other person(s) whose representations might be relevant can also be consulted.

An inspection is carried out by a Secretary of State appointed inspector who will produce a report of his findings. Based on the report and other considerations the local authority will grant or refuse to grant a licence. If refused, the operator will receive a written statement of the grounds for refusal.

## CONDITIONS OF LICENCE

The Zoo Licensing Act 1981 specifies conservation measures that must be undertaken by the zoo.

The licence will contain appropriate conditions with regard to these measures.

The Secretary of State issues model conditions for zoo licences.

The local authority also has discretion to attach any condition(s) deemed necessary or desirable for the proper conduct of the zoo.

The Secretary of State issues guidance of standards of practice that zoos should meet.

Copies of the Secretary of State's Standards of Modern Zoo Practice are available from the Department for Environment, Food and Rural Affairs (DEFRA).

## FEES

Please visit [www.renfrewshire.gov.uk](http://www.renfrewshire.gov.uk) for current fee.

**SEND NO PAYMENT WITH YOUR APPLICATION - AN INVOICE WILL BE ISSUED**

## INSTRUCTIONS

**Please return this application to:**

Renfrewshire Council  
Environment, Housing and  
Infrastructure  
Renfrewshire House  
Cotton Street  
Paisley  
PA1 1BR

**Or submit by email if completing online:**

[e-prot.es@renfrewshire.gov.uk](mailto:e-prot.es@renfrewshire.gov.uk)

**Please direct any questions or comments about this form to:**

Renfrewshire Environmental Improvements Team

Telephone: 0300 300 0380

email: [e-prot.es@renfrewshire.gov.uk](mailto:e-prot.es@renfrewshire.gov.uk)