RENFREWSHIRE COUNCIL

COVID-19 Reporting

The Health and Safety Executive (HSE) have issued guidance on the reporting of Coronavirus cases under the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR). The regulations state that

- an **unintended** incident at work has led to someone's **possible or actual exposure** to coronavirus. This must be reported as a dangerous occurrence. For example, someone carrying bagged material with COVID 19 which bursts open;

- If an employee is diagnosed as having Covid-19 and there is **reasonable** evidence that it was caused by **occupational exposure at work,** then it must be reported under RIDDOR 2013 as a case of disease.

- If an employee **dies** as a result of **occupational exposure** to COVID 19 then this must be reported under RIDDOR 2013. You **must** contact the Health and Safety team as soon as is possible by calling **07747 790211 OR 07770 398143.**

    As a manager you **do not** need to contact the HSE as the Corporate Health and Safety Team will do that on your behalf. Each case will be looked at individually.

    This is a difficult and sensitive issue. It is important that the facts are ascertained prior to further action.

- If an employee who is currently working i.e. those identified as key workers, working in the community or in a council building (not solely working from home) is absent with **confirmed Covid 19** this should be reported on Business World as part of the Absence reporting system dealing with the infection.

    Finally should require further general advice and guidance on RIDDOR please contact the Health and Safety Team direct

    Source:

    https://www.hse.gov.uk/news/riddor-reporting-coronavirus.htm

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