

LICENSING BOARD

MINUTE OF MEETING OF RENFREWSHIRE LICENSING BOARD HELD ON 17 JUNE 2019 at 10.00am.

PRESENT

Councillors Andy Steel, Bill Brown, Jane Strang, **Jennifer Adam-McGregor, *Kevin Montgomery, Natalie Don and Scott Kerr

*Cllr Montgomery left at 12.30pm

**Cllr Jennifer Adam-McGregor left at 2.45pm

IN ATTENDANCE

Douglas Campbell, Depute Clerk, Aileen Easdon, Licensing Officer, Connie Lamb, Admin Assistant and Colin Dickson, LSO.

1. **APOLOGIES** – Cllrs John Hood, Marie McGurk and Michelle Campbell
2. **DECLARATION OF INTEREST** – Cllr Steel, Page1/Item1 declared an interest in this item and this application was continued to the end of the meeting where Cllr Brown was nominated unanimously to take the chair for this item. Cllr Steel took no part in the consideration of this item

3. LICENSING (SCOTLAND) ACT 2005

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| Pages 1-3 | Application for Major Variation of Premises Licences to be considered – see agenda pages |
| Page 4 | Applications for New Grant of Premises Licences to be considered – see agenda pages |
| Page 5 | Applications for Provisional Premises Licences to be considered – see agenda pages |
| Page 6 | Section 135 Relief to be considered – see agenda page |
| Pages 7-8 | Applications for Occasional Licences to be considered – see agenda pages |
| Page 9 | Application for Personal Licence to be considered – see agenda pages |
| Page 10 | Application for Personal Licence Renewal to be considered – see agenda page |
| Page 11 | Personal Licence Review – see agenda page |
| Pages 12-19 | Applications for Minor Variation – DPM – delegated for noting – see agenda pages |
| Pages 20-22 | Applications for Minor Variation – delegated for noting – see agenda pages |
| Pages 23-25 | Applications for Transfer of Premises Licence – delegated for noting – see agenda pages |
| Page 26 | Applications for Confirmation of Premises Licence – delegated for noting – see agenda pages |
| Page 27-32 | Applications for Personal Licence – delegated for noting – see agenda pages |
| Page 33-42 | Applications for Personal Licence Renewal – delegated for noting – see agenda pages |

4. GAMBLING ACT 2005

Page 43 **Gambling Applications – delegated for noting – see agenda pages**

5. ADMINISTRATIVE ITEMS

- a) **Report by Clerk to the Licensing Board – Annual Functions Report 2018-2019** – Approved and agreed to publish
- b) **Report by Clerk to the Licensing Board – Delegated list of revocation of personal licences (for members information)** – Noted
- c) **Report by Clerk to the Licensing Board – Possible Cancellation of Small Society Lottery Registration – Brediland Parents, Teachers & Friends Association** – Annual fee paid and this was noted by Board.
- d) **Report by Clerk to the Licensing Board – Possible Cancellation of Small Society Lottery Registration – St Peters Parent Council** – Permit surrendered and was noted by Board
- e) **Report by Clerk to the Licensing Board – Possible Cancellation of Small Society Lottery Registration – Our Lady of the Peace Nursery Parent Committee** – Annual fee paid and this was noted by Board.
- f) **Minute of Previous meeting on 4 March 2019** – Agreed

6. ADDITIONAL ITEMS

- 1) **Report by the Clerk to the Licensing Board – Statement of Income and Expenditure 2018-2019** – Approved and agreed to publish
- 2) **Report by Clerk to the Licensing Board – Consultation on Occasional Licences and Proposed Response** - In light of concerns expressed by Members in relation to the possible impact that the fee of £75 set out in the proposed consultation response could have upon local events, the Board agreed to delegate authority to officers to adjust the terms of the proposed response in consultation with the Convener, prior to its submission to the Scottish Government.

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Variation (Major)(s) - Cited

Premises	Applicant	Date Received	Comments
1 CORSEFORD KEY STORE 12A NESS AVENUE CORSEFORD JOHNSTONE PA5 0PG	JOSEPH WATSON	31 January 2019	Granted
2 ICELAND FOODS LIMITED 68/74 GLASGOW ROAD PAISLEY PA1 3PE	ICELAND FOODS LIMITED C/O TLT LLP DX GW138 GLASGOW	1 April 2019	Granted with policy conditions
3 ICELAND FOODS LIMITED 1 HOUSTON SQUARE/6 CHURCH STREET JOHNSTONE PA5 8QG	ICELAND FOODS LIMITED C/O TLT LLP DX GW138 GLASGOW	2 April 2019	Granted with policy conditions

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Major)(s) - Cited

Premises	Applicant	Date Received	Comments
4 ICELAND FOODS LTD UNIT 55 D/E PIAZZA SHOPPING CENTRE 21 SMITHHILLS STREET PAISLEY PA1 1EB	ICELAND FOODS LIMITED C/O TLT LLP DX GW138 GLASGOW	2 April 2019	Granted with policy conditions
5 INGLISTON EQUESTRIAN CENTRE INGLISTON HOUSE ESTATE OLD GREENOCK ROAD BISHOPTON PA7 5PA	INGLISTON EQUESTRIAN CENTRE LIMITED C/O BRUNTON MILLER SOLICITORS HERBERT HOUSE 22 HERBERT STREET GLASGOW	15 April 2019	Cont'd
6 OSPREY HALLHILL ROAD JOHNSTONE PA5 0SA	PUNCH PARTNERSHIPS (PTL) LIMITED C/O FLINT BISHOP LLP ST MICHAEL'S COURT ST MICHAEL'S LANE DERBY	23 April 2019	Granted with conditions

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Major)(s) - Cited

Premises	Applicant	Date Received	Comments
7 SHOP 15-17 PARK GLADE ERSKINE PA8 7HH	MAHAR NASIR C/O HILL BROWN LICENSING RWF HOUSE 5 RENFIELD STREET GLASGOW G2 5EZ	22 February 2019	Cont'd
8 THE CAVE 38 NEW STREET PAISLEY PA1 1YG	BYRES LEISURE LLP	4 April 2019	Granted
9 BRAEHEAD ARENA BRAEHEAD SHOPPING CENTRE & LEISURE DEVELOPMENT KINGS INCH ROAD GLASGOW G51 4BN	BROADWAY RETAIL LEISURE LIMITED C/O ANDERSON STRATHERN 1 RUTLAND COURT EDINBURGH EH3 8EY	15 February 2019	Cont'd

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****New Grant(s) - Cited**

Premises	Applicant	Date Received	Comments
1 FAIRFULL CAFE 12A HIGH STREET PAISLEY PA1 2BS	ELAINE FAIRFULL C/O HUNTER & ROBERTSON SOLICITORS DX PA16 PAISLEY	5 April 2019	Granted with conditions
2 LUMINS STUDIO HAIR SALON 99 NEILSTON ROAD PAISLEY PA2 6ES	JACQUELINE MACDONALD C/O HUNTER & ROBERTSON SOLICITORS DX PA16 PAISLEY	14 February 2019	Granted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Provisional(s) - Cited

Premises	Applicant	Date Received	Comments
1 DAY TODAY EXPRESS 6A NEILSTON ROAD PAISLEY PA2 6LN	SEEDHILL CONVENIENCE STORE LTD C/O GNE CONSULTANCY LIMITED 47 WALLACE BRAE DRIVE REDDINGMUIRHEAD FALKIRK FK2 0FB	30 January 2019	Granted
2 NANDO'S UNIT 20 PHOENIX RETAIL PARK LINWOOD ROAD PAISLEY PA1 2AB	NANDO'S CHICKENLAND LIMITED C/O HILL BROWN LICENSING RWF HOUSE 5 RENFIELD STREET GLASGOW G2 5EZ	26 March 2019	Granted
3 SHELL HILLINGTON HILLINGTON ROAD GLASGOW G52 4BL	SHELL UK OIL PRODUCTS LIMITED C/O LOCKETT & CO 13 CHURCH STREET KIDDERMINSTER WORCESTERSHIRE DY10 2AH	2 April 2019	Granted

RENFREWSHIRE LICENSING BOARD

LICENSING BOARD MEETING

MONDAY 17 JUNE 2019

1. Section 135 Relief in relation to Application for Section 34 Transfer of Premises Licence

Premises

The Club
38-40 New Sneddon Street
Paisley
PREM/122

Applicant

Club 69 Limited

Section 135 Relief Granted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Occasional(s) - Cited

	Premises	Applicant	Date Received	Comments
1	BRIDGEWATER 14 BRIDGEWATER SHOPPING CENTRE ERSKINE	SK & B INNS LIMITED C/O MILLAR CAMPBELL SOLICITORS 116 BLYTHSWOOD STREET GLASGOW G2 4EG	17 December 2018	Start date of event: 15/07/2019 End Date of Event: 28/07/2019 As Per The Attached Operating Plan. An Application For A Full Premises Licence Will Be Submitted Once The Relevant Section 50 Certificates Are Received From Various Departments. Granted
2	BRIDGEWATER 14 BRIDGEWATER SHOPPING CENTRE ERSKINE	SK & B INNS LIMITED C/O MILLAR CAMPBELL SOLICITORS 116 BLYTHSWOOD STREET GLASGOW G2 4EG	17 December 2018	Start date of event: 01/07/2019 End Date of Event: 14/07/2019 As Per The Attached Operating Plan. An Application For A Full Premises Licence Will Be Submitted Once The Relevant Section 50 Certificates Are Received From Various Departments. Granted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Occasional(s) - Cited

Premises	Applicant	Date Received	Comments
3 BRIDGEWATER 14 BRIDGEWATER SHOPPING CENTRE ERSKINE	SK & B INNS LIMITED C/O MILLAR CAMPBELL SOLICITORS 116 BLYTHSWOOD STREET GLASGOW G2 4EG	17 December 2018	Start date of event: 17/06/2019 End Date of Event: 30/06/2019 As Per The Attached Operating Plan. An Application For A Full Premises Licence Will Be Sumbitted Once The Relevant Section 50 Certificates Are Received From Various Departments. Granted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence(s) - Cited**

Applicant	Date Received	Comments
1 ROSS MURRAY CONNELL TURLEY	15 February 2019	Withdrawn
2 ANTHONY GEORGE SIMPSON	26 March 2019	Granted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Cited

Applicant

Date Received

Comments

1 TABASSUM SHAFIQ

28 March 2019

Granted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence Review(s) - Cited**

Licence Holder	Applicant	Date Received	Comments
1 RYAN YOUNG	POLICE SCOTLAND	14 March 2019	Revoked

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
1 BURGER AND KEG 15B GILMOUR STREET PAISLEY PA1 1DD	BURGER AND KEG LIMITED	20 February 2019	Noted
2 HOUSTON INN NORTH STREET HOUSTON PA6 7HF	PUB ENTERPRISES LIMITED	8 February 2019	Noted
3 MANHATTAN'S 51 CAUSEYSIDE STREET PAISLEY PA1 1YN	HAWTHORN LEISURE SCOTCO LIMITED C/O TLT LLP DX GW138 GLASGOW	12 February 2019	Noted
4 SPICY GARDEN 3 RANKINE STREET JOHNSTONE PA5 8AY	MRMRSMILLIONAIRES LIMITED C/O HUNTER & ROBERTSON SOLICITORS DX PA16 PAISLEY	1 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
5 TESCO STORE 11 BRIDGE STREET LINWOOD PAISLEY PA3 3DB	TESCO STORES LIMITED	5 December 2018	Noted
6 THE BREWER'S TAP 18 MOSS STREET PAISLEY PA1 1BL	MOSS STREET PROPERTIES LIMITED C/O HUNTER & ROBERTSON SOLICITORS DX PA16 PAISLEY	14 February 2019	Noted

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Licensing (Scotland) Act 2005

Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
1 GLYNHILL HOTEL 169 PAISLEY ROAD RENFREW PA4 8XB	GLYNHILL HOTEL LIMITED	7 March 2019	Noted
2 THE PHOENIX PARK PEGASUS AVENUE PHOENIX PARK RETAIL ESTATE LINWOOD PAISLEY PA1 2BH	WHITBREAD GROUP PLC C/O JOHN GAUNT & PARTNERS UNITS 39-41 HASLAR MARINE TECHNOLOGY PARK HASLAR ROAD GOSPORT	26 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
1 ANCHOR BAR 23A GAUZE STREET PAISLEY PA1 1ES	PUNCH PARTNERSHIP LIMITED C/O TLT LLP DX GW138 GLASGOW	29 March 2019	Noted
2 BOWFIELD HOTEL & COUNTRY CLUB BOWFIELD ROAD HOWWOOD PA9 1DZ	MANORVIEW HOTELS LTD	18 March 2019	Noted
3 CAFE ROYAL 71 GLASGOW ROAD PAISLEY PA1 3PE	LYNDALLE LIMITED	18 April 2019	Noted
4 COPPER COIN 155 GEORGE STREET PAISLEY PA1 2UG	CALEDONIAN HERITABLE LIMITED	1 April 2019	Noted

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5 DAVID LLOYD LEISURE CLUB COCKLESHILL PARK ARKLESTON ROAD RENFREW PA4 0RA	DAVID LLOYD LEISURE LIMITED C/O JOHN GAUNT & PARTNERS UNITS 39-41 HASLAR MARINE TECHNOLOGY PARK HASLAR ROAD GOSPORT	20 March 2019	Noted
6 DE BEERS 59 HIGH STREET PAISLEY PA1 2AS	ROY HENDERSON	26 March 2019	Noted
7 DOBBIES GARDEN CENTRE KINGS INCH DRIVE BRAEHEAD G51 4FB	DOBBIES GARDEN CENTRES PLC C/O SHEPHERD & WEDDERBURN 5TH FLOOR 1 EXCHANGE CRESCENT CONFERENCE SQUARE EDINBURGH	27 March 2019	Noted
8 ERSKINE BRIDGE HOTEL RIVERSIDE ERSKINE PA8 6AN	COSMOPOLITAN HOTELS LIMITED	3 April 2019	Noted

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Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
9 FERRY INN 1 CLYDE STREET RENFREW PA4 8SL	GEORGINA BERRY	12 April 2019	Noted
10 HERITAGE BAR 23 BRIDGE STREET LINWOOD PA3 3DL	HAWTHORN LEISURE SCOTCO LIMITED C/O TLT LLP DX GW138 GLASGOW	8 October 2018	Noted
11 ICELAND FOODS LTD UNIT 55 D/E PIAZZA SHOPPING CENTRE 21 SMITHHILLS STREET PAISLEY PA1 1EB	ICELAND FOODS LIMITED C/O TLT LLP DX GW138 GLASGOW	5 April 2019	Noted
12 J & B SCOTLAND PLANT BLYTHSWOOD ESTATE INCHINNAN ROAD RENFREW PA4 9EB	DIAGEO SCOTLAND LIMITED C/O MORTON FRASER QUARTERMILE TWO 2 LISTER SQUARE EDINBURGH EH3 9GL	18 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
13 MORRISONS ANCHOR MILL PAISLEY PA1 1GZ	WM MORRISON SUPERMARKETS PLC C/O GOSSCHALKS SOLICITORS QUEENS GARDENS HULL HU1 3DZ	12 April 2019	Noted
14 SAINSBURY STORE UNIT J, RETAIL PARK BRAEHEAD RENFREW G51 4BT	SAINSBURY'S SUPERMARKETS LIMITED C/O WINCKWORTH SHERWOOD MINERVA HOUSE 5 MONTAGUE CLOSE LONDON	18 March 2019	Noted
15 SEEDHILL FOOD STORE 78 SEEDHILL ROAD PAISLEY PA1 1QT	RAJINDER BENNING	4 April 2019	Noted
16 THE LYNNHURST HOTEL PARK ROAD JOHNSTONE PA5 8LS	MANORVIEW HOTELS LIMITED	25 April 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Minor)(s) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
17 THREE CHURCHES 5 CHURCH STREET LOCHWINNOCH PA12 4AD	HAWTHORN LEISURE SCOTCO LIMITED C/O TLT LLP DX GW138 GLASGOW	29 March 2019	Noted
18 YO! SUSHI UNIT C7/28 BRAEHEAD SHOPPING CENTRE KINGS INCH ROAD GLASGOW G51 4BN	YO! SUSHI UK LIMITED C/O PINSENT MASONS LLP DX GW 135 GLASGOW	25 March 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005**

Variation (Minor) DPM - Delegated for noting

Premises	Applicant	Date Received	Comments
19 VALUE RITE LOCAL 4 BARSCUBE TERRACE PAISLEY RENFREWSHIRE PA2 6XA	AQ RETAIL LIMITED	11 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Variation (Minor)(s) - Delegated for noting

Premises	Applicant	Date Received	Comments
1 TOBY CARVERY 5 BRAILLE CRESCENT RENFREW PA4 0DJ	DENNY'S DINERS SCOTLAND LIMITED C/O LSS GROUP SANDPIT HOUSE TOOTHILL ROAD ROMSEY	29 January 2019	Noted
2 GLASGOW DISTILLERY COMPANY LIMITED DEANSIDE ROAD HILLINGTON PARK GLASGOW G52 4XB	GLASGOW DISTILLERY COMPANY LIMITED C/O TLT LLP DX GW138 GLASGOW	8 February 2019	Noted
3 HOME BARGAINS UNIT 2 PATONS MILL 93 HIGH STREET JOHNSTONE PA5 8SN	T J MORRIS LIMITED C/O DWF SOLICITORS DX 14128 LIVERPOOL	25 January 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Variation (Minor)(s) - Delegated for noting**

Premises	Applicant	Date Received	Comments
1 MECCA BINGO CLUB 8 SAUCEL CRESCENT PAISLEY PA1 1UB	MECCA BINGO LIMITED C/O TLT LLP DX GW138 GLASGOW	5 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Variation (Minor)(s) - Delegated for noting

	Premises	Applicant	Date Received	Comments
1	ICELAND FOODS LIMITED 68/74 GLASGOW ROAD PAISLEY PA1 3PE	ICELAND FOODS LIMITED C/O TLT LLP DX GW138 GLASGOW	5 April 2019	Noted
2	SAINSBURY STORE UNIT J, RETAIL PARK BRAEHEAD RENFREW G51 4BT	SAINSBURY'S SUPERMARKETS LIMITED C/O SHEPHERD & WEDDERBURN 5TH FLOOR 1 EXCHANGE CRESCENT CONFERENCE SQUARE	7 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Transfer(s) - Delegated for noting

Premises	Applicant	Date Received	Comments
1 GRILL IN THE PARK 63 HAIRST STREET RENFREW PA4 8QV	ROSHAN LAL BAGHA C/O TLT LLP DX GW138 GLASGOW	29 November 2018	Noted
2 THE BISHOPTON INN OLD GREENOCK ROAD BISHOPTON RENFREWSHIRE PA7 5JN	LAL (PUBLIC HOUSE) LIMITED C/O MILLAR CAMPBELL SOLICITORS 116 BLYTHSWOOD STREET GLASGOW G2 4EG	4 January 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Transfer(s) - Delegated for noting

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1 HAGG BAR 46 GRAHAM STREET JOHNSTONE PA5 8QY	NEW RIVER COMMUNITY PUBS LIMITED C/O DWF SOLICITORS DX 14128 LIVERPOOL	30 January 2019	Noted
2 LIDL GREAT BRITAIN LIMITED 10 HIGH STREET JOHNSTONE PA5 8JX	LIDL GREAT BRITIAN LIMITED C/O LIDL GREAT BRITIAN LTD LICENSING DEPARTMENT PALMER AVENUE CENTRAL PARK SEVERN BEACH	31 January 2019	Noted
3 LIDL STORE 1 WALLNEUK ROAD PAISLEY PA3 4BT	LIDL GREAT BRITIAN LIMITED C/O HARPER MACLEOD DX GW86	28 January 2019	Noted

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Transfer(s) - Delegated for noting

Premises	Applicant	Date Received	Comments
1 HOME BARGAINS UNIT 2 PATONS MILL 93 HIGH STREET JOHNSTONE PA5 8SN	T.J. MORRIS (SCOT) LIMITED C/O GOSSCHALKS SOLICITORS QUEENS GARDENS HULL HU1 3DZ	27 March 2019	Noted
2 VALUE RITE LOCAL 4 BARSCUBE TERRACE PAISLEY RENFREWSHIRE PA2 6XA	AQ RETAIL LIMITED	11 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Confirmation(s) - Delegated for noting

Premises	Applicant	Date Received	Comments
1 FOOD & WINE CELLARS 301 GALLOWHILL ROAD PAISLEY PA3 4UG	JARMAN UPPAL	18 February 2019	Noted
2 HOME BARGAINS UNIT 2 PATONS MILL 93 HIGH STREET JOHNSTONE PA5 8SN	T J MORRIS LIMITED C/O DWF SOLICITORS DX 14128 LIVERPOOL	26 February 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence New Grant(s) - Delegated for noting**

Applicant	Date Received	Comments
1 KIRSTIE MARTIN	4 January 2019	Noted
2 ANDREA LOUISE GIBSON	4 January 2019	Noted
3 JAMES NEIL MCCRACKEN	11 January 2019	Noted
4 LINDA GALLOWAY	11 January 2019	Noted
5 ANN WALSH	11 January 2019	Noted
6 ADAM MITCHELL	21 January 2019	Noted
7 BARRY WILSON	23 January 2019	Noted
8 SURYA KUMAR PAUDEL	23 January 2019	Noted
9 SCOTT GARY WILSON	30 January 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence New Grant(s) - Delegated for noting****Applicant****Applicant****Date Received****Comments**

10 JEAN JACKSON

31 January 2019

Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence New Grant(s) - Delegated for noting

Applicant	Date Received	Comments
1 AMNA AYESHA AMIN	10 January 2019	Noted
2 CAROLINE HEPBURN	11 January 2019	Noted
3 LOUISE CAMPBELL WILLIS	17 January 2019	Noted
4 DANIEL SMITH	6 February 2019	Noted
5 HUI QING CHEN	13 February 2019	Noted
6 EWELINA DOMINIKA BABIARZ	15 February 2019	Noted
7 IOANNA INGLEZOU	19 February 2019	Noted
8 IAIN WILLIAM MACLEAN	26 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

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Licensing (Scotland) Act 2005

Personal Licence New Grant(s) - Delegated for noting

Applicant	Date Received	Comments
1 PAUL CRANIE	7 March 2019	Noted
2 VALERIE HUGHES	7 March 2019	Noted
3 DAVEENA KAUR KANDOLA	14 March 2019	Noted
4 GURJIT KAUR	14 March 2019	Noted
5 JENNA MCKEOWN	15 March 2019	Noted
6 MATTHEW CHARLES CALDWELL	20 March 2019	Noted
7 LYNNE JANET CAMPBELL	21 March 2019	Noted
8 CHLOE CATHERINE O'HARE	21 March 2019	Noted
9 ERIN BARR	22 March 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence New Grant(s) - Delegated for noting**

Applicant	Applicant	Date Received	Comments
10	STEPHEN MCKINNON	25 March 2019	Noted
11	IVAR WILY VAN DIEPEN	25 March 2019	Noted
12	KAREN MCKAY	26 March 2019	Noted
13	GARY CAMPBELL RIDDELL	1 April 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence New Grant(s) - Delegated for noting**

Applicant	Date Received	Comments
1 FRASER ALEXANDER CAMPBELL	14 January 2019	Noted
2 LYNN MCPHERSON	14 January 2019	Noted
3 KATHLEEN SHAND	14 January 2019	Noted
4 RUSSELL JOHN MCCAWE	21 January 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence Renewal(s) - Delegated for noting**

Applicant	Date Received	Comments
1 WILLIAM MCGREGOR MCLEAN	6 February 2019	Noted
2 DONALD STEWART	6 February 2019	Noted
3 ALASDAIR MACKILLOP	6 February 2019	Noted
4 JOHN MACAULAY	7 February 2019	Noted
5 ANDREA DAWN MACAULAY	7 February 2019	Noted
6 IAIN ALEXANDER HAMILTON	11 February 2019	Noted
7 LYNNE MCAULAY	7 February 2019	Noted
8 LYNSEY CHAMBERS	11 February 2019	Noted
9 LUISA HUNTER	12 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Applicant	Date Received	Comments
10	ANNE DEENEY	7 February 2019	Noted
11	IAN WILLIAM CURRAN	13 February 2019	Noted
12	JENNIFER ANGELA CAMERON	14 February 2019	Noted
13	GERALDINE MARIE LINDSAY	14 February 2019	Noted
14	LOUISE WILSON	14 February 2019	Noted
15	MARGARET MELANIE ROBERTSON	14 February 2019	Noted
16	PAUL KENYON	15 February 2019	Noted
17	IAIN COOPER	15 February 2019	Noted
18	DOUGLAS FORSYTH CARRUTH	21 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Date Received	Comments
19 DARREN STUART BARNES	21 February 2019	Noted
20 NICHOLAS WOOD	21 February 2019	Noted
21 SARAH BROWN	21 February 2019	Noted
22 DANIEL ADAM BURNETT	21 February 2019	Noted
23 LINDA ANNE PICK	21 February 2019	Noted
24 CRAIG ROBERTSON	21 February 2019	Noted
25 EDITH COULTER SMYTH	22 February 2019	Noted
26 NORMAN KERMATH	22 February 2019	Noted
27 MORVEN KATHARINE CRICHTON	25 February 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence Renewal(s) - Delegated for noting**

Applicant	Applicant	Date Received	Comments
28	BRADLEY DAVID GANT	27 February 2019	Noted
29	AVRIL COLE	27 February 2019	Noted
30	LYNSEY WEBSTER	27 February 2019	Noted
31	JOSEPH QUINN	27 February 2019	Noted
32	ELIZABETH DOROTHY POLLOCK	28 February 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Date Received	Comments
1 COLLEEN ANNE DONNELLY	1 March 2019	Noted
2 ALLAN DOCHERTY	1 March 2019	Noted
3 DIANE MARY CHRISTIE	4 March 2019	Noted
4 CHERIE ELISABETH CHRISTIE	4 March 2019	Noted
5 THERESA MARY MCCORMICK	5 March 2019	Noted
6 MARK DIXON BIRD	5 March 2019	Noted
7 ELAINE ANNE GIBSON	7 March 2019	Noted
8 SCOTT JOHN NEILSON	7 March 2019	Noted
9 KIRSTEEN ATHERTON	8 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Applicant	Date Received	Comments
10	BARBARA PADWAGGA	11 March 2019	Noted
11	JENNIFER SHARP	11 March 2019	Noted
12	FRASER ROBERT STEVENSON	11 March 2019	Noted
13	DANIEL JON BREMNER	11 March 2019	Noted
14	EDWARD COWLEY	13 March 2019	Noted
15	JASON SMITH	15 March 2019	Noted
16	KAY WALKER	15 March 2019	Noted
17	AUDREY CANNON	18 March 2019	Noted
18	GEORGE WILLIAM BARR	18 March 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence Renewal(s) - Delegated for noting**

Applicant	Applicant	Date Received	Comments
19	GRAHAM ROBERTSON	18 March 2019	Noted
20	BRENDAN BRADLEY	18 March 2019	Noted
21	ANNETTE GOODBRAND	18 March 2019	Noted
22	JAYNE MCCALL	19 March 2019	Noted
23	GARY ALBERT HOLT	19 March 2019	Noted
24	GRAEME MICHAEL PARKER	19 March 2019	Noted
25	JOSEPH VALENTE	20 March 2019	Noted
26	STEPHEN O'DONNELL	20 March 2019	Noted
27	IAN WILSON	22 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Applicant	Date Received	Comments
28	EUAN TOSH	25 March 2019	Noted
29	BRIAN WILLIAM HENRY MAULE	25 March 2019	Noted
30	SUSAN MARGARET CRAIG	25 March 2019	Noted
31	HARI SINGH	25 March 2019	Noted
32	SERGIO PIA	26 March 2019	Noted
33	COLIN RICHARDS	26 March 2019	Noted
34	MARGARET MCCANN	27 March 2019	Noted
35	BRIAN DAVID ROBERTS	27 March 2019	Noted
36	JACQUELINE GILMOUR	27 March 2019	Noted

RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT

Licensing (Scotland) Act 2005

Personal Licence Renewal(s) - Delegated for noting

Applicant	Applicant	Date Received	Comments
37	FIONA AGNES MCCALLUM	28 March 2019	Noted
38	JANET GOLDING	28 March 2019	Noted
39	MARK EMMERSON SCOTT	28 March 2019	Noted
40	MOHAMMED SHAFIQ	28 March 2019	Noted
41	DOROTHY HAYS	29 March 2019	Noted
42	GARY CAMPBELL	1 April 2019	Noted
43	JEANIE BUCKLEY	2 April 2019	Noted
44	ANN CAROL ORR	3 April 2019	Noted
45	NADEEM MOHAMMED	4 April 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Licensing (Scotland) Act 2005****Personal Licence Renewal(s) - Delegated for noting**

Applicant	Applicant	Date Received	Comments
46	OMAR MAHMOOD	4 April 2019	Noted
47	KHALID MAHMOOD	4 April 2019	Noted
48	INDERJIT KAUR KOONER	5 April 2019	Noted

RENFREWSHIRE LICENSING BOARD**Meeting 17 June 2019 at 10:00am in Council Chambers , Renfrewshire House, Cotton Street, Paisley, PA1 1TT****Gambling Act 2005****Bingo - Variation(s) - Delegated for noting**

Premises	Applicant	Date Received	Comments
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1	MECCA BINGO CLUB 8 SAUCEL CRESCENT LONEND PAISLEY	4 February 2019	Noted
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RENFREWSHIRE LICENSING BOARD

Meeting 17 June 2019 at 10:00am in Council Chambers, Renfrewshire House, Cotton Street, Paisley PA1 1TT

1. Report by Clerk to the Licensing Board - Annual Functions Report 2018-2019
Report approved and agreed to publish
2. Report by Clerk to the Licensing Board information) - Delegated list of revocation of personal licences (for members
Noted
3. Report by Clerk to the Licensing Board - Possible Cancellation of Small Society Lottery Registration – Brediland Parents, Teachers & Friends Association
Annual Fee paid and noted by Board
4. Report by Clerk to the Licensing Board - Possible Cancellation of Small Society Lottery Registration - St Peters Parent Council
Permit surrendered and noted by Board
5. Report by Clerk to the Licensing Board - Possible Cancellation of Small Society Lottery Registration – Our Lady of the Peace Nursery Parent Committee
Annual Fee paid and noted by Board

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17th June 2019

**Report
by
Clerk to the Licensing Board**

Annual Functions Report 2018-2019

1. Summary

- 1.1 The purpose of this report is to seek approval of the draft Annual Functions Report at Appendix 1 as suitable for publication.

2. Background

- 2.1 Section 56(2) of the Air Weapons and Licensing (Scotland) Act 2015 introduced a new requirement into the Licensing (Scotland) Act 2005 ("the 2005 Act") that the Licensing Board, on an annual basis, publish an Annual Functions Report. The first Annual Functions Report required to be published in 2018, for the financial year 2017- 2018, after the requirement was introduced.
- 2.2 The report must contain information in relation to the preceding financial year to 31st March, including:
- (i) An explanation as to how the Board has had regard to the licensing objectives;
 - (ii) An explanation as to how the Board has had regard to its policy statement and any supplementary policy statement (including its overprovision assessment);
 - (iii) A summary of the decisions made by, or on behalf of the Board; and
 - (iv) Information about the number of licences held under the 2005 Act in the Board's area, including occasional licences.
- 2.3 The report may also contain other information about the exercise of the Board's functions, at the Board's discretion.
- 2.4 The Annual Functions Report for the financial year to 31st March 2019 requires to be published by 30th June 2019.

2.5 The Board's approval of the Annual Functions Report at Appendix 1 is now sought to enable the above requirement to be met.

3. Recommendations

3.1 It is recommended that the Board –

3.1.1 Agree publication of the report attached at Appendix 1.

A handwritten signature in cursive script, appearing to read "K. Graham", is written above a horizontal dotted line.

Kenneth Graham
Clerk to the Licensing Board

APPENDIX 1

RENFREWSHIRE LICENSING BOARD

The Licensing (Scotland) Act 2005

Annual Functions Report 2018-2019

Clerk to the Licensing Board
Renfrewshire Council
Renfrewshire House
Cotton Street,
Paisley
PA1 1TT

1. INTRODUCTION

1.1 This Annual Functions Report has been prepared by Renfrewshire Licensing Board (the "Board") in terms of Section 9A of the Licensing (Scotland) Act 2005 (the "Act"). The Act requires this report to include the following:

1. A statement explaining how the Board has had regard to –
 - a) The licensing objectives; and
 - b) Their licensing policy statementin the exercise of their functions under the Act during the financial year.
2. A summary of the decisions made by (or on behalf of) the Board during the financial year; and
3. Information about the number of licences held under the Act in the Board's area (including occasional licences).

The Board may also include other information about the exercise of the Board's functions as the Board considers appropriate.

1.2 This Annual Functions Report has been prepared for the financial year 2018-2019.

2. BACKGROUND INFORMATION

2.1 When undertaking its functions, the Board has regard to the Licensing Objectives and to its own Statement of Licensing Policy. The Board published its current Statement of Licensing Policy, as required under the terms of the Act, in November 2018.

2.2 The Act sets out the Licensing Objectives, which are:

- Preventing crime and disorder;
- Securing public safety;
- Preventing public nuisance;
- Protecting and improving public health; and
- Protecting children and young persons from harm.

3. SUMMARY OF DECISIONS AND INFORMATION ABOUT LICENCES HELD

3.1 Under the Act and the Board's current Statement of Licensing Policy, matters which are dealt with at a meeting of the Board are:

- Premises licence applications;
- Major variations to premises licences;
- Application for transfer of a premises licence where the applicant has been convicted of a relevant offence or a foreign offence; or where a notice recommending refusal or other information is provided by the Chief Constable;
- Personal licence applications or renewals where the applicant has been convicted of a relevant offence or a foreign offence;
- Reviews of premises licences and personal licences;
- Closure orders; and
- Refusal of any application for confirmation of a provisional premises licence.

3.2 The Clerk and Depute Clerks have delegated authority to determine most of the applications which do not fall within the above categories, provided that there are no objections or representations received from the Chief Constable or other consultees and the application is within policy hours. If there is an objection or representation to an occasional licence or an extended hours application, or if the hours sought are outwith the policy hours, then the application will be considered by two members of the Board. In practice, one of the members who determines the application is usually the Convener of the Board.

3.3 These delegated powers ensure that the Board provides an efficient and cost-effective service to all those involved in the licensing process. At the same time, the delegated powers are limited to ensure that any potentially controversial applications are appropriately scrutinised by members of the Board while having due regard to the Licensing Objectives and the Board's Statement of Licensing Policy.

3.4 A summary is provided in Annex 1 of licences (including occasional licences) held in Renfrewshire in the financial year 2018- 2019 and the number of licensing applications considered, and the decisions made in relation to them.

3.5 Ten premises licence applications were considered and granted during the financial year 2018-2019.

3.6 However, in the case of some licence applications, the Board granted the licence subject to conditions or restrictions which they considered necessary for the Licensing Objective of Protecting Children and Young Persons from Harm. These decisions followed upon receipt of representations from Police Scotland and/or Renfrewshire Health and Social Care Partnership. These

- conditions included, in two particular cases, restrictions on the extent of children's access requested by the applicant for the licence.
- 3.7 In relation to a further two premises licence applications, conditions were attached to licences concerning the online delivery of alcohol from the premises. These conditions were attached to these licences prior to the Board agreeing the final terms of its Statement of Licensing Policy in November 2018, which now provides for local conditions in relation to similar premises as set out at section 4 of this report.
- 3.8 The Board has also attached conditions to premises licences in relation to the use of an outside area and supervision. In one further case, the Board restricted the hours sought in a premises licence application, as detailed at Paragraph 4.8 below.
- 3.9 Eight applications for review of a premises licence were considered by the Board. Having regard to the five Licensing Objectives, the Board took action on three occasions. One premises licence was revoked and two premises licences were varied.
- 3.10 The decision to revoke was required as a result of the Board finding the licence holder no longer a fit and proper person, having regard to the licensing objectives. The decisions to vary arose from a complaint from a member of the public, in one review, and from Police Scotland in another. In the former the Board amended the operating plan relating to the premises, as necessary for the Licensing Objectives of Securing Public Safety and Preventing Public Nuisance. In the latter, the Board amended the Operating Plan relating to the premises and added a number of additional conditions relative to the management of the premises, as necessary for the Licensing Objectives of Preventing Crime and Disorder, Securing Public Safety, Preventing Public Nuisance and Protecting Children and Young Persons from Harm.
- 3.11 The Board refused one application for a personal licence, following receipt of a submission from the Chief Constable. The Board refused the application relative to the Licensing Objective of preventing crime and disorder.
- 3.12 Two reviews of personal licences were considered by the Board. The Board took action in relation to both of these matters. In respect of one review, the Board revoked the personal licence as necessary or appropriate for the Licensing Objectives of preventing crime and disorder, preventing public nuisance, protecting and improving public health and protecting children and young persons from harm. In the other review, the Board suspended the licence for a period of three weeks, relative to the Licensing Objectives of preventing crime and disorder, securing public safety and protecting and improving public health.
- 3.13 Occasional licence applications and extended hours applications are frequently referred to two Board members, as provided in the Board's Statement of Licensing Policy, due to representations or objections from the Police or the Board's Licensing Standards Officers, or where the hours sought are outwith the terms of the Board's Statement of Licensing Policy. This has

resulted in the Members attaching additional conditions to licences or restricting the hours applied for.

4 LICENSING POLICY STATEMENT

- 4.1 The Board completed the review of its Statement of Licensing Policy ("Statement") in November 2018. Prior to doing so, the Board consulted widely, as well as conducting an online survey, to obtain as wide a range of views as possible to inform the terms of the new Statement. A full list of these consultees is attached at Annex 2. The responses received to the consultation were published with the report to the Licensing Board of 4th October 2018, along with the Clerk to the Licensing Board's comments on each response received. This report is accessible at <http://www.renfrewshire.gov.uk/Review-Licensing-Policy-Statement-2018-2022>
- 4.2 In its new Statement, which was published in November 2018, the Board has continued to determine that Paisley Town Centre is overprovided in respect of "Liquor or Pub Type Premises", being pub type premises used wholly or predominantly for the sale of alcohol. Restaurant, hotel and nightclub premises continue to be excluded from this policy. In the new policy, the Board states that the terms of this overprovision policy was agreed following upon responses to consultation (and, in particular, representations from Police Scotland) and are relevant to the Licensing Objectives of preventing crime and disorder, securing public safety and preventing public nuisance.
- 4.3 In the financial year 2018-2019, the Board did not require to consider any applications for "liquor or pub type premises" within the Paisley Town Centre overprovision area. Accordingly, no further licences have been issued within this area.
- 4.4 The Board's new Statement includes new local conditions applicable to licensed premises seeking to offer deliveries of alcohol. These conditions seek to protect children and young persons from harm by introducing checks and safeguards around alcohol deliveries. These conditions, as set out in the new Statement, are in the following terms:
- 1. A robust age verification policy requires to be in place for deliveries that include alcohol and must be strictly adhered to by all delivery staff, incorporating a Challenge 25 approach. Documentation presented as verification of age requires to be of a type prescribed in the Licensing (Scotland) Act 2005 or Regulations under that Act as suitable for that purpose.**
 - 2. An order register must be kept on the premises containing details of the items ordered/ despatched, with details of when the order was placed and when the alcohol was despatched.**

3. A delivery/refusal register requires to be maintained by the delivery driver containing details of the person accepting delivery or, if delivery was refused, the reason for any refusals.

4. No delivery of alcohol should be left unattended or with children or young persons where there is no adult available to accept delivery.

- 4.5 As stated at Paragraph 3.7, additional conditions in relation to online delivery of alcohol were attached to two new premises licences considered in 2018-2019 but prior to the introduction of the new Statement. The Board has not required to consider any further applications for premises to which these conditions apply since the agreement and publication of the new Statement in November 2018.
- 4.6 The Board also, in its new Statement, recognises that, for those who are not used to the licensing process, it can be a daunting experience and therefore provides more detailed information on the role of Licensing Standards Officers and the assistance they are able to give to people with an interest in licensing. The Board also includes in its new Statement a link to the Toolkit published by Alcohol Focus Scotland. The Board took steps to publicise their new Statement widely. More detailed information is now available on the Board's web pages in relation to the role of Licensing Standards Officers and the availability of the toolkit, reflecting the terms of the new Statement.
- 4.7 In accordance with Paragraph 15.4 of its Statement, the Board approved extended hours for the festive period 2018/2019. Paragraph 15.4 sets out the Board's practice of permitting longer licensed hours each year over the festive period. Prior to approving those extended hours, the Board consulted with Renfrewshire Licensing Forum, the Chief Constable of Police Scotland and Renfrewshire Health and Social Care Partnership. Following the adoption of these extended hours, no complaints were received in relation to the operation of any premises' use of the extended hours.
- 4.8 The Board considered, in 2018- 2019, an application for a premises licence which proposed hours outwith the terms of the Board's policy, as set out at Paragraph 15 of the Board's Statement. The Board decided to restrict the hours during which alcohol may be sold on the premises, in accordance with the terms of its Statement relating to licensed hours.
- 4.9 The Board also updated the control measures set out at Paragraphs 20 to 24 of the Statement. The revisals related to the Licensing Objectives of preventing crime and disorder, securing public safety and preventing public nuisance, specifically with regard to the wearing of high-visibility clothing by stewards and the operation and maintenance of CCTV.
- 4.10 The Board has otherwise had regard to the terms of its Statement in considering applications and reaching decisions under the Act in the financial year 2018- 2019. All decisions were made in accordance with the Scheme of Delegation set out in the Board's Statements covering that period. As stated above, applications requiring to be considered by the Board were referred to a hearing before the full Licensing Board and occasional and extended hours

applications outwith the terms of the Board's policy, or where adverse comment had been received, were referred to two Members of the Licensing Board for a decision. In these cases, Members of the Board considered applications referred to them on their individual merits, balancing the terms of the Statement of Licensing Policy and the submissions received, with appropriate consideration of the licensing objectives.

5. MINIMUM UNIT PRICING- UPDATE ON COMPLIANCE VISITS

- 5.1 Following upon a legal challenge, Minimum Unit Pricing (MUP) of Alcohol was introduced in Scotland with effect from 1st May 2018. The introduction of this legislation was widely publicised, following high profile coverage of the impact of alcohol consumption upon public health in Scotland. Information was sent out to licence holders by the Licensing Standards Officers prior to minimum unit pricing coming into effect.
- 5.2 At implementation on the above date, the Board's Licensing Standards Officers commenced a programme of visits to all off-sales only licensed premises in Renfrewshire. This programme of visits continued until 18th February 2019, at which point all those premises had been visited. During these visits, 105 of the 137 off-sales only premises in Renfrewshire were found to be fully compliant with minimum pricing legislation and other licensing legislation. A total of 21 premises were noted to have failed to comply with minimum pricing requirements, due to errors in the MUP calculation or incorrect prices of products displayed on shelves or tills. These issues were rectified at the time of the visits. Further information is attached at Appendix 3, which summarises the compliance issues highlighted during these visits.
- 5.3 The Licensing Standards Officers will continue to visit premises to ensure that licensing requirements are met and, in particular, to monitor that minimum unit pricing requirements are properly observed.

6. FURTHER ACTIONS OF THE BOARD RELATING TO THE LICENSING OBJECTIVES

- 6.1. Members of the Licensing Board attended a licensing seminar hosted by Police Scotland in November 2018 along with officers of Renfrewshire Council's licensing department. The Convener of the Licensing Board opened this seminar as in the previous year. The Seminar covered various aspects of alcohol licensing, relevant primarily to crime prevention and public safety.
- 6.2 The Board's officers have also undertaken other continuous professional development opportunities. This has included attendance at national licensing conferences (including presenting at one) and meetings of the Society of Local

Authority Lawyers and Administrators' (SOLAR) Licensing Group. Licensing staff dealing with applications on a regular basis attended a counter-fraud presentation organised by Police Scotland. The Licensing Standards Officers attend regular networking meetings with counterparts from other Licensing Board areas. The Depute Clerk attended meetings of multi-agency working groups in relation to the review of the statutory guidance on liquor licensing under section 142 of the 2005 Act. These meetings were also attended by representatives of Police Scotland, health professionals, officers of Licensing Boards and private practice solicitors and Advocates with a particular interest in liquor licensing.

- 6.3 The Licensing Board held its annual joint meeting with Renfrewshire Licensing Forum in November 2018. Licensing Standards Officers are members of the Forum and attend the Forum's scheduled meetings throughout the year. The Depute Clerk to the Licensing Board attends Forum meetings regularly to provide updates as required.
- 6.4 The Board were aware, during the financial year 2018-19, that a large number of personal licence holders would require, by the end of May 2019, to apply for renewal of their personal licences. In addition to issuing one statutory reminder in 2018, the Board also issued a second reminder in February 2019 and also wrote to all licensed premises in March 2019 advising them of the importance of their staff applying timeously for renewal and complying with their refresher training requirements. These additional steps were taken to reduce the risk of personal licences being lost (and of premises being potentially unable to trade), as well to ensure that staff within licensed premises have undertaken the required training.
- 6.5 In early 2019, officers of the Board commenced a review of the Council's current byelaws prohibiting the consumption of alcohol in designated public places. The existing byelaws were made in 2009 and officers identified additional geographical areas to be included within the designated areas covered by the byelaws.
- 6.6 The Board's officers also assisted Police Scotland to facilitate an initiative to tackle hate crime in licensed premises.

7. CONCLUSION

- 7.1 The Board is satisfied that in all decisions undertaken in the financial year 2018-2019, the Board and its officers have had regard to the Licensing Objectives and the Board's Statement of Licensing Policy in their exercise of functions under the Act. The Board has taken firm action when necessary for the Licensing Objectives. At the same time, the Board continues to encourage and support the licensed trade to maintain good practice in their premises for the benefit of the people of Renfrewshire.

ANNEX 1

Liquor Licensing Statistics for Year 2018-19 (Period 01/04/2018 to 31/03/2019)

Local Authority - Renfrewshire	
Premises Licence Statistics	
Licences in Force on 31 March 2019 (<i>this should equal total of a+b+c</i>)	434
(a) on license only	106
(b) off license only	139
(c) both	189
Applications received during 2018-19	
(a) on sale	3
(b) off sale	6
(c) both	3
Applications refused during 2018-19 under section 23	0
Applications granted during 2018-19 under section 23	10
Applications for review of premises licence during 2018-19 under S36 & S37 resulting in:-	
(a) written warning	0
(b) variation	2
(c) suspension	0
(d) revocation	1
(e) no action	5
Occasional Licence Statistics	
Number of Occasional Licences granted during 2018-19	510
Personal Licence Statistics	
Personal Licences in Force on 31 March 2019	1310
Applications during 2018-19 under section 72:-	
(a) refused	1
(b) granted	165
Proceedings taken during 2018-19 under section 83 (notice of conviction) resulting in:-	
(a) endorsement	0
(b) suspension	0
(c) revocation	0
(d) no action	0
Proceedings taken during 2018-19 under section 84 (conduct inconsistent with licensing objectives) resulting in:-	
(a) endorsement	0
(b) suspension	1
(c) revocation	0
(d) no action	0
Proceedings during 2018-19 under section 86 (multiple endorsements) resulting in:-	
(a) endorsement	0
(b) suspension	0
(c) revocation	0
(d) no action	0
Revocations of personal licences during 2018-19 under section 87(3) (failure to provide evidence of having undertaken refresher training)	91
Staff employed at 31 March 2019	
Number (full-time equivalent) of licensing standards officers employed	1

ANNEX 2**List of Consultees for Formal Consultation**

1. Alcohol Focus Scotland
2. All Community Councils
3. All Local Area Committees
4. All Renfrewshire Council Directors
5. All Renfrewshire Councillors
6. All Renfrewshire personal licence holders
7. All Renfrewshire premises licence holders
8. Community Planning Partnership
9. DEAR Group (Diversity and Equality Alliance Renfrewshire)
10. Disability Resource Centre
11. Dr Mohammed Ishaq, University of the West of Scotland
12. Engage Renfrewshire
13. LGBT+ Renfrewshire
14. Licensing Practitioners
15. Margaret Dymond
16. Members of the Scottish Youth Parliament (per Fiona Taylor)
17. NHS Greater Glasgow and Clyde
18. PACHEDU
19. Paisley First
20. Police Scotland
21. Renfrewshire Access Panel
22. Renfrewshire Alcohol and Drug Partnership
23. Renfrewshire Community Safety Hub
24. Renfrewshire Council Chief Executive
25. Renfrewshire Council Head of Planning and Housing Services
26. Renfrewshire Council Head of Policy and Commissioning
27. Renfrewshire Council Youth Services (per Wendy Grubb)
28. Renfrewshire Effort to Empower Minorities (REEM)
29. Renfrewshire Health and Social Care Partnership
30. Renfrewshire Interfaith Group
31. Renfrewshire Licensing Forum
32. Renfrewshire Licensing Standards Officers
33. Renfrewshire Polish Association
34. Renfrewshire Rising
35. Renfrewshire Youth Voice (per Fiona Taylor)
36. Reaching Older Adults in Renfrewshire
37. Scottish Beer and Pub Association
38. Scottish Fire and Rescue Service
39. Scottish Licensed Trade Association
40. Soroptomist Paisley
41. TransForm Renfrewshire
42. West of Scotland Regional Equality Council (WSREC)
43. Women's Aid

44. YouFirst Advocacy

ANNEX 3**INFORMATION IN RELATION TO COMPLIANCE VISITS: OFF-SALES PREMISES**

At the implementation of the Minimum Unit Pricing (MUP) legislation the Licensing Standards Officers carried out visits to all Off-Sales Only premises (137) in Renfrewshire between 1 May 2018 and 18 February 2019.

From the 137 premises 105 were fully compliant at the visit

17 were non-compliant re MUP only;
4 were non-compliant on MUP as well as in relation to other licence conditions;
11 were non-compliant with other conditions (non-MUP) only.

During the visits the reasons for MUP non-compliance were noted and were rectified at the time. These were:

Wrong shelf price but correct at point of sale ("pos") - 3
Wrong shelf price/ immediately re-priced - 10
Item immediately removed from display - 5
Prices updated on till system – 1

Other non-compliance issues noted in *these* premises at the same time (which required a re-visit) are as follows:-

Staff training - 4
Alcohol display area - 2
Promotional material - 3
Signage problems - 3
Dual trade/non-trade pricing displayed – 1

Overall Compliance Figures (all 137 premises)

65 needed a revisit
1 was internet sales only
71 no further action

To: RENFREWSHIRE LICENSING BOARD

By: CLERK TO THE LICENSING BOARD

Date: 17 June 2019

Subject: DELEGATED REVOCATION OF PERSONAL LICENCES

1. SUMMARY

1.1 Attached as Appendix I is a list of Personal Licences that were revoked under delegated powers on 11 March 2019, 30 April 2019, 02 May 2019, 24 May 2019 and 28 May 2019 where the Personal Licenceholder failed to comply with the requirement to produce evidence of refresher training in terms of Section 87(3) of the Licensing (Scotland) Act 2005.

2. RECOMMENDATION

For Members Information

Contact Officer: - Douglas Campbell (Ext 7172)

Personal Licence

No:	PersonalLicence Holder	Status	Date Revoked
RC/1446	Lisa Marie Docherty	Revoked	11/03/2019
RC/1447	Michelle Purden	Revoked	11/03/2019
RC/1448	Graham Alexander Rice	Revoked	11/03/2019
RC/1449	Jasmine Kooner	Revoked	11/03/2019
RC/1451	Gillian Parsons	Revoked	11/03/2019
RC/1452	Alex McNeillie	Revoked	11/03/2109
RC/1453	Roxanne Leigh Crawford	Revoked	11/03/2019
RC/1455	John Raw	Revoked	03/04/2019
RC/1456	Stephen Gilmour	Revoked	03/04/2019
RC/1459	Senga Campbell	Revoked	03/04/2019
RC/1461	Morgan Helen Cuthill	Revoked	03/04/2019
RC/1463	Rebecca Sally Ann McGrath	Revoked	02/05/2019
RC/1465	Yagha Dhakal	Revoked	02/05/2019
RC/1477	Johanne Hamond	Revoked	24/05/2019
RC/1469	Stephanie Mary Gibson	Revoked	28/05/2019
RC/1470	Alison Morton Smyth	Revoked	28/05/2019
RC/1471	Sara-Louise Paterson	Revoked	28/05/2019
RC/1472	Sarah Rose Magee	Revoked	28/05/2019
RC/1475	Stephen Sloan	Revoked	28/05/2019
RC/1478	Agnieszka Frasz	Revoked	28/05/2019

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17 June 2019

Report
by
Clerk to the Licensing Board

**Possible Cancellation of Small Society Lottery Registration: Brediland Parents,
Teachers & Friends Association**

1. Summary

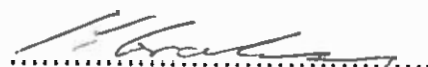
- 1.1. Paragraph 54 of Schedule 11 to the Gambling Act 2005 requires that small societies registered by the Licensing Board must pay an annual fee. In terms of regulations made under the Act, this annual fee is set at £20. The fee requires to be paid within the period of two months ending immediately before each anniversary of the society's registration.

2. Background

- 2.1. Brediland Parents, Teachers & Friends Association ("the society") was registered as a small society on 8th January 2008 under the reference SL/027. The annual fee therefore requires to be paid each year within the two month period ending on 07th January. The annual fee which required to be paid by 07th January 2019 remains unpaid.
- 2.2. Correspondence was sent to the society on 26th November 2018 reminding them that the fee was due and on 21st January 2019 and 5th March 2019, advising them that the annual fee was outstanding.

3. Recommendations

- 3.1. It is recommended that the Board note the content of this report and consider whether to cancel Brediland Parents, Teachers & Friends Association small society lottery registration.



Kenneth Graham
Clerk to the Licensing Board

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17 June 2019

Report
by
Clerk to the Licensing Board

Possible Cancellation of Small Society Lottery Registration: St Peters Parent Council

1. Summary

- 1.1. Paragraph 54 of Schedule 11 to the Gambling Act 2005 requires that small societies registered by the Licensing Board must pay an annual fee. In terms of regulations made under the Act, this annual fee is set at £20. The fee requires to be paid within the period of two months ending immediately before each anniversary of the society's registration.

2. Background

- 2.1. St Peters Parent Council ("the society") was registered as a small society on 1st January 2008 under the reference SL/048. The annual fee therefore requires to be paid each year within the two month period ending on 31st December. The annual fee which required to be paid by 31st December 2018 remains unpaid.
- 2.2. Correspondence was sent to the society on 26th November 2018 reminding them that the fee was due and on 21st January 2019 and 5th March 2019, advising them that the annual fee was outstanding.

3. Recommendations

- 3.1. It is recommended that the Board note the content of this report and consider whether to cancel St Peters Parent Council small society lottery registration.



Kenneth Graham
Clerk to the Licensing Board

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17 June 2019

**Report
by
Clerk to the Licensing Board**

**Possible Cancellation of Small Society Lottery Registration: Our Lady of
the Peace Nursery Parent Committee**

1. Summary

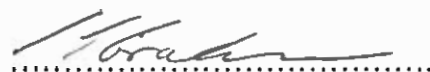
- 1.1. Paragraph 54 of Schedule 11 to the Gambling Act 2005 requires that small societies registered by the Licensing Board must pay an annual fee. In terms of regulations made under the Act, this annual fee is set at £20. The fee requires to be paid within the period of two months ending immediately before each anniversary of the society's registration.

2. Background

- 2.1. Our Lady of the Peace Nursery Parent Committee ("the society") were registered as a small society on 19th December 2008 under the reference SL/047. The annual fee therefore requires to be paid each year within the two month period ending on 18th December. The annual fee which required to be paid by 18th December 2018 remains unpaid.
- 2.2. Correspondence was sent to the society on 26th November 2018 advising them that the annual fee was due for payment prior to 18th December 2018 and on 21st January 2019 and 5th March 2019 advising them that the annual fee was outstanding.

3. Recommendations

- 3.1. It is recommended that the Board note the content of this report and consider whether to cancel Our Lady of the Peace Nursery Parent Committee's small society lottery registration.



Kenneth Graham
Clerk to the Licensing Board

RENFREWSHIRE LICENSING BOARD

LICENSING BOARD MEETING

MONDAY 17 JUNE 2019

ADDITIONAL ITEMS

1. Report by Clerk to the Licensing Board - Statement of Income and Expenditure 2018-2019
Approved and agreed to publish

2. Report by Clerk to the Licensing Board - Consultation on Occasional Licences and Proposed Response
In light of concerns expressed by Members in relation to the possible impact that the fee of £75 set out in the proposed consultation response could have upon local events, the Board agreed to delegate authority to officers to adjust the terms of the proposed response in consultation with the Convener, prior to its submission to the Scottish Government.

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17th June 2019

Report
by
Clerk to the Licensing Board

Statement of Income and Expenditure 2018-2019

1. Summary

- 1.1. The purpose of this report is to seek the Board's approval of the draft Statement of Income and Expenditure (hereinafter "Statement") attached at Appendix 1 for publication. The requirement to publish an annual Statement was introduced in 2017.

2. Background

- 2.1 Section 56(2) of the Air Weapons and Licensing (Scotland) Act 2015 introduced a new requirement into the Licensing (Scotland) Act 2005 ("the 2005 Act") that the Licensing Board, on an annual basis, publish an annual report detailing the Licensing Board's relevant income and expenditure in the previous financial year. "Relevant income" currently includes income received in connection with the Board's liquor licensing function and "relevant expenditure" includes expenditure incurred by the Board, the Council and the Licensing Standards Officers. The Statement also requires to contain an explanation of how the amounts set out in it have been calculated.
- 2.2 The annual Statement setting out the Board's income and expenditure for the financial year to 31st March 2019 requires to be published by 30th June 2019.
- 2.3 The Board's approval of the Statement at Appendix 1 is now sought to enable the above requirement to be met.

3. Recommendations

It is recommended that the Board –

- 3.1 Agree publication of the report attached at Appendix 1.



Kenneth Graham
Clerk to the Licensing Board

APPENDIX 1

Renfrewshire Licensing Board

INCOME AND EXPENDITURE REPORT (2018-2019)

Licensing (Scotland) Act 2005, Section 9B

Income

Income (liquor licensing fees)	£204,097
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Expenditure

Staff costs- LSO	£31,881
Staff costs- Other	£135,018

Other Expenditure	£90,304
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Total Expenditure	£257,203
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Difference- income and expenditure (deficit)	(£53,106)
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Note

The income shown above is referable to the financial year 2018-2019. Within that year, Renfrewshire Licensing Board received 4 applications for premises licences, 6 for provisional licences, 59 for extended hours, 20 for major variation, 133 for minor variation, 33 for transfer, 1 for major variation with transfer, 4 for minor variation with transfer, 126 for personal licences (grant), 95 for personal licence (renewals), 544 for occasional licences and 7 for confirmation of a provisional premises licence.

The staff costs shown reflect the proportion of staffing costs attributable to the liquor licensing function based on the time spent by those staff involved in liquor licensing.

The other expenditure includes supplies and services and other overheads, including the central administrative support (including accountancy and payroll services) and other miscellaneous costs attributed to the liquor licensing function such as employee costs (other than salaries) and travel. The central administrative support costs have required to be estimated at this stage on the basis of the costs incurred in the year 2017-2018.

Renfrewshire Council

To: Renfrewshire Licensing Board

On: 17th June 2019

Report by Clerk to the Licensing Board

Consultation on Occasional Licences and Proposed Response

1. Summary

- 1.1. The purpose of this report is to advise the Board of the above consultation and to seek the Board's approval of the proposed response at Appendix 1.

2. Recommendations

- 2.1. It is recommended that the Board approve the proposed response to the consultation, attached at Appendix 1 to this report, and
- 2.2. Otherwise note the content of this report.

3. Background

- 3.1 The Licensing Board, under the terms of the Licensing (Scotland) Act 2005 ("the 2005 Act"), may issue an occasional licence to any premises, other than licensed premises, within its area. Applications for these licences require to be accompanied by the prescribed fee, which is currently £10. This fee has not increased since the 2005 Act came fully into force in 2009.
- 3.2 Occasional licences can be applied for by the holder of a premises licence, the holder of a personal licence and a representative of a voluntary organisation. There is currently a limit on the number of licences which can be issued in respect of a voluntary organisation in any period of 12 months. The 2005 Act

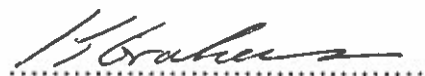
provides that a voluntary organisation may be issued with (i) not more than 4 occasional licences each having effect for a period of 4 days or more, and (ii) not more than 12 occasional licences each having effect for a period of less than 4 days. There is also a limit (56 days) on the total number of days for which voluntary organisations can be covered by occasional licences within any period of 12 months. The above limits do not apply to premises licence holders or personal licence holders who make an application for an occasional licence.

3.3 The Scottish Government have recently launched a consultation in relation to occasional licences. They are seeking views on whether the fee for an occasional licence application ought to be raised from the current price of £10 and, if so, what the new fee level should be. They are also seeking views as to whether there ought to be limits on the number, and duration, of occasional licences which may be applied for by premises licence holders and personal licence holders. The terms of the consultation document can be viewed at:-

<https://www.gov.scot/publications/licensing-scotland-act-2005-consultation-occasional-licences/>

3.4 A proposed response to the consultation is attached at Appendix 1. The proposed response is supportive of an increased fee for occasional licence applications. The consultation suggested three possible levels of fee which could replace the existing fee of £10, namely £50, £75 and £100. The proposed response suggests that an increased fee of £75 would be appropriate, having regard to the process and cost involved in considering an application for an occasional licence.

- 3.5 The proposed response also suggests that it would be appropriate to introduce a limit on the duration for which occasional licences may have effect in respect of the same premises. As the Scottish Government recognise in the consultation document, while occasional licences offer flexibility for the hospitality and entertainment sector to provide alcohol in premises which are not normally licensed, some applicants have applied for consecutive occasional licences as an alternative to a full premises licence. This has allowed them to circumvent parts of the licensing regime.
- 3.6 The proposed response therefore suggests, while recognising that occasional licences are useful to allow new premises to commence trading sooner rather than later, that premises should not be able to use them for more than one year, as an absolute maximum. As stated at Paragraph 3.2 above, there is presently no limit on the use of occasional licences contained in the 2005 Act or Regulations under that Act, except in respect of voluntary organisations.
- 3.7 The Board's approval of the proposed consultation response is sought, to enable the response to be submitted prior to the deadline of 16th July 2019.



Kenneth Graham
Clerk to the Licensing Board

Licensing (Scotland) Act 2005

Consultation on reviewing the fee for occasional licences and considering a limit on the number and duration of occasional licences

Response by Renfrewshire Licensing Board

Question 1: Do you agree that the fee for an occasional licence should be increased from the current level of £10?

Answer 1: Yes.

Question 2: Why?

Answer 2: The existing fee for occasional licence applications, like liquor licensing fees generally, has not been increased since the Licensing (Scotland) Act 2005 came fully into force on 1st September 2009. The Regulations which currently apply in relation to liquor licensing fees in Scotland, the Licensing (Fees) (Scotland) Regulations 2007, state that where the Board has the discretion to determine a fee, the Board is to have regard to the desirability of ensuring that the total fees payable under these Regulations are likely to be broadly equivalent to the expenses incurred by the Board, and the council for the area of that Board, in administering the Act generally during that period.

While we appreciate that the Board has no discretion in relation to the occasional licence fee, which is set at £10 in terms of the above Regulations, we do not think that the current fee is in accordance with this general principle of ensuring that fees payable are broadly equivalent to the expenses incurred, having regard to the processing requirements for these applications as detailed further below. It is also notable that, in the last three financial years since the requirement for publishing an Annual Financial Statement was introduced, Renfrewshire Licensing Board has reported a deficit of income in relation to expenditure.

As a minimum, occasional licence applications require to be checked on receipt by Licensing Board staff (returned to the applicant if necessary), notified to Police Scotland and the Licensing Standards Officer and advertised by the Board. What happens thereafter depends upon what responses are received. It is not uncommon for responses to be received, for example from Police Scotland. Any responses received need to be intimated to the applicant for the licence prior to a decision being made (or alternatively a hearing would need to be arranged before the Board). In Renfrewshire, the Statement of Licensing Policy allows these applications to be

considered by two Board Members, where objections have been received, once the procedure above has been completed.

Given the procedure involved in an occasional licence application and having regard also to the level of licensing fees charged by local authorities for processes with similar requirements, we are of the view that the current fee of £10 should be increased.

Question 3: Do you agree that £50 is an appropriate new fee level?

Answer 3: No.

Question 4: Why?

Answer 4: We are of the view that there is an argument for a higher fee, of £75, to reflect the amount of work involved in these applications.

Question 5: Do you agree that £75 is an appropriate new fee level?

Answer 5: Yes

Question 6: Why?

Answer 6: We consider that this fee would reflect the amount of work involved in processing occasional licence applications.

We also recognise that occasional licence applications may be for an event/ occasion, as distinct from an application to allow unlicensed premises to be licensed for a period of 14 days at a time. We would be concerned that, if the fee for an occasional licence were to be any higher than £75, the level of fee would be prohibitive for those organising small events such as Christenings or birthday parties.

Question 7: Do you agree that £100 is an appropriate new fee level?

Answer 7: No.

Question 8: Why?

Answer 8: We consider that £75 would be an appropriate level of fee. We consider that a fee of £100 would be prohibitive for some applicants. We refer to Answer 6.

Question 9: If you do not think that any of the proposed fee levels are appropriate, what do you believe would be a suitable fee level?

Answer 9: Not applicable.

Question 10: What evidence, based on cost recovery, can you supply for an appropriate fee level for occasional licences?

Answer 10: As stated at Answer 1, Renfrewshire Licensing Board, since annual financial reports were introduced in 2017 in relation to liquor licensing, have reported a deficit of income in relation to expenditure each year. The deficit reported in 2019, although based partly on estimated figures, is in excess of £50,000.

In Renfrewshire, 544 occasional licence applications were considered in 2018-2019. It is our view that fees for occasional licence applications require to be increased to ensure that Licensing Boards recover their costs.

Question 11: Do you agree that limits should be placed on the number and duration of occasional licences for holders of a premises licence and holders of a personal licence?

Answer 11: Yes. We have concerns in relation to the same premises being able to be licensed continuously by way of a series of occasional licences, bypassing the regulatory requirements which apply in relation to premises licence applications.

Question 12: Why?

Answer 12: As stated at Answer 11, we have concerns in relation to the same premises being able to be licensed continuously by way of a series of occasional licences without the regulatory requirements which apply in relation to premises licence applications being fully met. It is the ability to license the same premises for a continuous and indeterminate period which concerns us. We are not concerned by premises licence holders or personal licence holders applying regularly for occasional licences for individual events, such as weddings, and therefore would not seek, in principle, an extension of the numerical limits on the number or duration of licences which currently apply to voluntary organisations under section 56(6) of the Licensing (Scotland) Act 2005.

Question 13: What do you think would be an appropriate limit on the number of occasional licences that could be issued to the same applicant in a 12 month period, and why?

Answer 13: We do not propose any limit. As stated at Answer 12, our concerns relate to the same premises being able to operate continually by way of a series of consecutive occasional licences.

Question 14: What do you think would be an appropriate limit on the number of occasional licences that could be issued to the same premises in a 12 month period, and why?

Answer 14: Reference is made to Answers 12 and 13. We are not persuaded that this is the correct approach. A local town hall or other premises may not be licensed, but may run events such as weddings or functions on Friday and Saturday nights, possibly with different premises/ personal licence holders applying for the occasional licences each time. We think this flexibility should remain. Our main concern is in relation to those premises which sell alcohol continuously under a series of licences issued to the people running the premises, who delay applying for their premises licence.

Question 15: What do you think would be an appropriate limit on the number of days that occasional licences issued to the same applicant in a 12 month period could have effect, and why?

Answer 15: We are not persuaded that this is the most appropriate approach either. As stated above, the same applicant may regularly provide a bar service at various premises which are otherwise unlicensed, in connection with weddings, parties and other events. We consider that this flexibility should continue.

Question 16: What do you think would be an appropriate limit on the number of days that the occasional licences issued in relation to the same premises in a 12 month period could have effect?

Answer 16: We would not seek this approach in principle. We prefer the approach set out at Answer 17. However, we do recognise that, were the proposal we have set out at Answer 17 to be implemented, there is a risk that licensed premises might operate for the maximum period under a series of occasional licences and then, following a brief cessation, apply for a further series of licences. We appreciate that the subsection of the Act which would allow the approach below (at Answer 17) refers to limiting "the number of continuous days". We appreciate that it may be difficult to circumvent this potential risk without amending the regulation-making powers in the primary legislation, or by also setting limits, as suggested in Question 16, on the number of days when occasional licences may have effect in relation to the same premises.

Question 17: What do you think would be an appropriate limit on the number of continuous days that a series of occasional licences can have effect in relation to the same premises?

Answer 17: We consider that individual premises should not be able to trade indefinitely- and certainly not for a period of more than 52 weeks (hence, 364 days) as an absolute maximum- on a series of occasional licences. We appreciate that the Scottish Government might ultimately favour a shorter period. However, we suggest this period, having had experience of well-run local businesses who have been able

to trade by way of occasional licences but who also have been unable to have their licence confirmed for some months thereafter due to extraneous circumstances. A limit of 52 weeks would improve the existing regulatory position, under which no limit on the period covered by occasional licences applies at all.

Question 18: Are there any other comments you wish to make that relate to the occasional licence?

Answer 18: No.