

MINUTE OF AGREEMENT

between

RENFREWSHIRE COUNCIL, Municipal Buildings,  
Cotton Street, Paisley constituted under the Local  
Government etc. (Scotland) Act 1994

and

EAST RENFREWSHIRE COUNCIL, Eastwood  
Park, Rouken Glen Road, Giffnock, constituted under  
the said Act

and

INVERCLYDE COUNCIL, Municipal Buildings,  
Greenock constituted under the said Act (all  
hereinafter referred to collectively as "the  
Councils")

and

THE RENFREWSHIRE VALUATION JOINT  
BOARD, The Robertson Centre, Glasgow Road,  
Paisley, constituted under the Valuation Joint Boards  
(Scotland) Order 1995 (hereinafter referred to as "The  
Board")

WHEREAS

FIRST The parties consider it desirable for the functions of Electoral Registration Authority and Valuation Authority for the local government areas of Renfrewshire, East Renfrewshire and Inverclyde to be undertaken by one organisation, namely The Board.

TWO The parties consider it desirable for the Assessor appointed in terms of Section 27 of the Local Government etc. (Scotland) Act, 1994 to also undertake the duties of Electoral Registration Officer for the purposes of the Representation of the People Act 1983.

THREE/

THREE The parties wish to enter into an Agreement in terms of Section 58 of the Local Government etc. (Scotland) Act 1994 to provide for the carrying out by the Board of the Councils' Electoral Registration Function.

NOW THEREFORE the parties hereby agree as follows:-

FIRST In terms of Section 58 of the Local Government etc. (Scotland) Act, 1994 the Councils and the Board hereby agree that all of the activities and services which the Councils would have carried out under Sections 8 to 13 (inclusive) and Sections 52 to 57 (inclusive) of the Representation of the People Act 1983 will be carried out by the Board.

SECOND The Electoral Registration Officer in respect of each of the three Council areas shall be the Assessor appointed in terms of Section 27 of the 1994 Act for the three Council areas.

THIRD All staff who were immediately prior to First April Nineteen hundred and ninety six employed wholly or mainly for the purposes of the Electoral Registration Function in respect of the three Councils and who had right to transfer as at First April Nineteen hundred and ninety six to one of the Councils shall as at that date transfer to and become employees of the Board.

FOURTH All moveable property and other non-heritable assets which were immediately prior to First April Nineteen hundred and ninety six employed wholly or mainly for the Electoral Registration function and which otherwise would have transferred to one of the Councils shall transfer to and become the property of the Board as at First April Nineteen hundred and ninety six.

FIFTH All rights, duties, powers, obligations and liabilities which would have vested in the Councils under Sections 8 to 13 (inclusive) and Sections 52 to 57 (inclusive) of the 1983 Act shall vest in the Board as from First April Nineteen hundred and ninety six.

- SIXTH The Electoral Registration Function will be carried out in accordance with the provisions of the Valuation Joint Boards (Scotland) Order 1995 except insofar as that would be inconsistent with the terms of this Agreement and will be subject to whatever Standing Orders and Financial Regulations are made for the Board.
- SEVENTH The Councils will make available to the Board such support services as are required by the Board to enable it to discharge its functions. In particular and without prejudice to the foregoing generality, the Clerk, Treasurer and Monitoring Officer of the Board shall be an official or officials of Renfrewshire Council.
- EIGHTH The Board will pay the appropriate fees for the provision by the Councils or any of them of support services. The level of fees will be fixed by agreement between the parties.
- NINTH This Agreement shall be deemed to have commenced and taken effect on First April Nineteen hundred and ninety six notwithstanding the date or dates hereof and may be varied by supplementary written agreements among the parties.
- TENTH This Agreement shall be deemed to have been terminated in any of the following circumstances:-
- (a) by agreement in writing of all the parties hereto,
  - (b) by the dissolution of the Renfrewshire Joint Valuation Board,
  - (c) by any of the parties giving twelve months written notice to all of the other parties hereto of their intention to terminate the Agreement,
  - (d) by the creation by the Secretary of State of a Joint Board to carry out the Electoral Registration function of the Councils or any of them.

In the event of termination of this Agreement by operation of sub-paragraph (c) above, the termination will not become effective until Agreement has been finalised between all parties as to the division amongst the parties of the staff, property, assets and liabilities employed or arising from the Electoral Registration Function.

ELEVENTH Any dispute among the parties in relation to any matter arising from this Agreement shall, unless it requires to be settled in accordance with paragraph 9 of the Order, be determined by an arbiter to be appointed by the mutual agreement of the parties or failing such agreement by an arbiter appointed by the Sheriff of North Strathclyde at Paisley on the written application of any of the parties hereto. The decision of any such arbiter shall be final and binding on the parties.

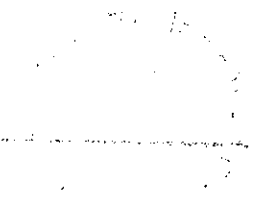
TWELFTH In this Agreement, except where the context otherwise requires:-

- (a) "The Councils" means collectively, Renfrewshire Council, East Renfrewshire Council and Inverclyde Council.
- (b) "The Board" means The Renfrewshire Valuation Joint Board.
- (c) "The parties" means all of the organisations who have executed this Agreement.
- (d) "The 1994 Act" means the Local Government etc. (Scotland) Act, 1994.
- (e) "The 1983 Act" means the Representation of the People Act 1983.
- (f) "The Order" means the Valuation Joint Boards (Scotland) Order 1995.
- (g) "the three Council areas" means the local government areas of Renfrewshire, East Renfrewshire and Inverclyde as listed in Schedule 1, Part I of the 1994 Act.

LASTLY/

LASTLY And the parties hereto consent to the registration hereof for preservation:

IN WITNESS WHEREOF these presents typewritten on this and the four preceding pages are executed as follows:-they are sealed with the Common Seal of the Renfrewshire Council and are signed on their behalf by Margaret Mary Quinn, Director of Corporate Services at Paisley on the Eighteenth of February, Nineteen hundred and ninety nine; they are sealed with the Common Seal of the East Renfrewshire Council and are signed on their behalf by Mrs Janet Anne Crawford Leonard, Head of Legal Services at Giffnock on the Eighth of December Nineteen hundred and ninety eight they are sealed with the Common Seal of the Inverclyde Council and are signed on their behalf by Elaine Paterson, their Proper Officer at Greenock on the Thirtieth of November, Nineteen hundred and ninety eight and they are sealed with the Common Seal of the Renfrewshire Valuation Joint Board and they are signed on their behalf by Margaret Mary Quinn, Clerk to the Board, at Paisley on the Eighteenth of February, Nineteen hundred and ninety nine.



Margaret M Quinn

~~DALE~~

~~Quinn~~

Margaret M Quinn