

Application for a Boat Hire Licence

For application fee please
refer to fees leaflet
(All fees are non-refundable)

Civic Government (Scotland) Act 1982

Please refer to the boat hire licence guidance notes prior to completing and submitting this application form.

You must produce a copy of your insurance certificate when lodging your application. This cover must disclose the identity of the insurance company and provide at least £1,000,000 third party liability cover.

Payment is due at the time you submit your application.

For official use only	
Date lodged	
Receipt no	
Received by	
21 days	
Police report	
Date granted	
Renewal date	
Licence no	

Please complete every question in block capitals and black ink or typescript.

To be completed if applicant is individual natural person.			
1 Full name			
Address and postcode			
Home phone number:		Business phone number	
Age, Date & Place of Birth:	Age:	Date of Birth	Place of Birth
To be completed if applicant is not an individual natural person (eg a company / partnership)			
2 Full company name			
Company address and postcode			
Business phone number			
Full name, address and date of birth of directors, partners or any other persons responsible for its management.			
Full name, address and date of birth of employee or agent to carry on day to day management of business.			
3 Address of premises from which activity is to be operated			
4 Description of intended extent of area within which the vessels hired are to operate.			

5 Vessel(s) to be subject of licence. Information to include type, year of manufacture, maximum number of persons to be on board and serial number of vessel.	
6 Details of third party indemnity policy (including identity of insurance company, policy number, amount and extent of liability (this not to be less than £1,000,000)	
7 Specify days and times when it is proposed to operate above activity.	

8 Subject to the provisions of the Rehabilitation of Offenders Act 1974 has any party named at question 1 or 2 above been convicted of <u>any crime or offence</u> . If you have no convictions please write "none".			
Date	Court	Offence	Sentence

Note - All unspent crimes and offences must be declared

9 Has any party named in question 1 or 2 previously held or currently holds a boat hirer's licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes , which authority granted the licence?	
When was it granted?	
When does it expire?	
10 Has any party named in question 1 or 2 overleaf ever applied for and been refused a boat hirer's licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes , which authority refused the licence?	
When was it refused?	

I understand that I am required to submit a certificate of fitness from a suitable boat builder in respect of the vessels which are the subject of this application.

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief.

Signature of applicant or agent		Date	
Agent's Address			
Position of applicant in company / partnership, if not otherwise stated			

Note: Any person who, in connection with the making of this application, makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable on summary conviction, to a fine not exceeding level 4 on the standard scale.

Please ensure you have read the attached guidance notes and have:

- completed every question in block capitals and black ink or typescript
- signed and dated the application
- arranged adequate insurance cover (see question 6)

Payment is due at the time you submit this application at the licensing office. If paying by cheque please make cheque payable to Renfrewshire Council. In the event of not being granted a licence, application fees are non-refundable.

Completed applications should be returned to:

Renfrewshire Council
Licensing Section
Headquarters
Cotton Street
Paisley, PA1 1TT

Contact us

Phone: 0141 840 3244
Fax: 0141 840 3566
Email: licensing.cs@renfrewshire.gov.uk

Opening Hours

Monday to Thursday: 8.45am to 4.00pm
Friday: 8.45am to 3.15pm