



Renfrewshire
Council



Annual Procurement Report 2020/21
Renfrewshire Council

Contents

<u>Content</u>	<u>Page</u>
Introduction to Renfrewshire Council's Annual Report	3 - 5
Section 1: Summary of Regulated Procurements Completed	6
Section 2: Review of Regulated Procurement Compliance	7 - 12
Section 3: Community Benefit Summary	13 - 14
Section 4: Supported Businesses Summary	15
Section 5: Future Regulated Procurements Summary	16
Section 6: Future Opportunities	17 – 19
Annex 1: Regulated Procurements Awarded in the Period 1 April 2020 – 31 March 2021	21 – 26
Annex 2: Potential Future Contract Renewals	27 – 30

Introduction to Renfrewshire Council's Annual Report

Background and Purpose

On 1st April 2020, in accordance with Section 15 of the Procurement Reform (Scotland) Act 2014 (the Act), Renfrewshire Council published its Corporate Procurement Strategy for the period 1 April 2020 to 31 March 2023. This strategy described the fundamental role procurement has in supporting the delivery of the Council's strategic objectives aligned to the Council's Plan "Thriving People, Connected Communities". <http://www.renfrewshire.gov.uk/article/6346/Council-Plan>. The plan sets out Renfrewshire Councils bold aspirations for the future, and how the Council will work with partners, communities and business to progress 5 key outcomes:

- Reshaping our place, our economy and our future;
- Building strong, safe and resilient communities;
- Tackling inequality, ensuring opportunities for all;
- Creating a sustainable Renfrewshire for all to enjoy; and
- Working together to improve outcomes.

Section 18 of the Act requires that:

“a contracting authority, which is required to prepare or revise a procurement strategy in relation to a financial year, to prepare an annual procurement report on its regulated procurement activities as soon as reasonably practicable after the end of that financial year”

This Annual Procurement Report provides an opportunity to report on our Regulated procurement activity over the financial year 2020 / 2021 in accordance with the requirements of the Act. It also provides an opportunity to update on procurement activity below the threshold for Regulated Procurement and to report on the progression of the Action Plan set out in Appendix 1 of the published Procurement Strategy (Section 2 - Review of Regulated Procurement Compliance).

Procurement Overview

Renfrewshire Council spends in the region of £200 million each year on the purchase of goods, services and works. In the financial year 2020/21 COVID-19 impacted external spend, most notably in the Construction category of spend (this will be discussed in further detail below) and our total recorded spend via external contractors for the period 2020/21 was £181,053,170.

Our detailed spend information is available online via Renfrewshire Council's website by searching for Spotlight on Spend:

<http://www.spotlightonspend.org.uk/400/Renfrewshire+Council/Spend/Annual>

This site provides a breakdown of spend by category and by supplier.

All procurements with a value of £10,000 and above are carried out by the Council's corporate procurement team in accordance with the Standing Orders Relating to

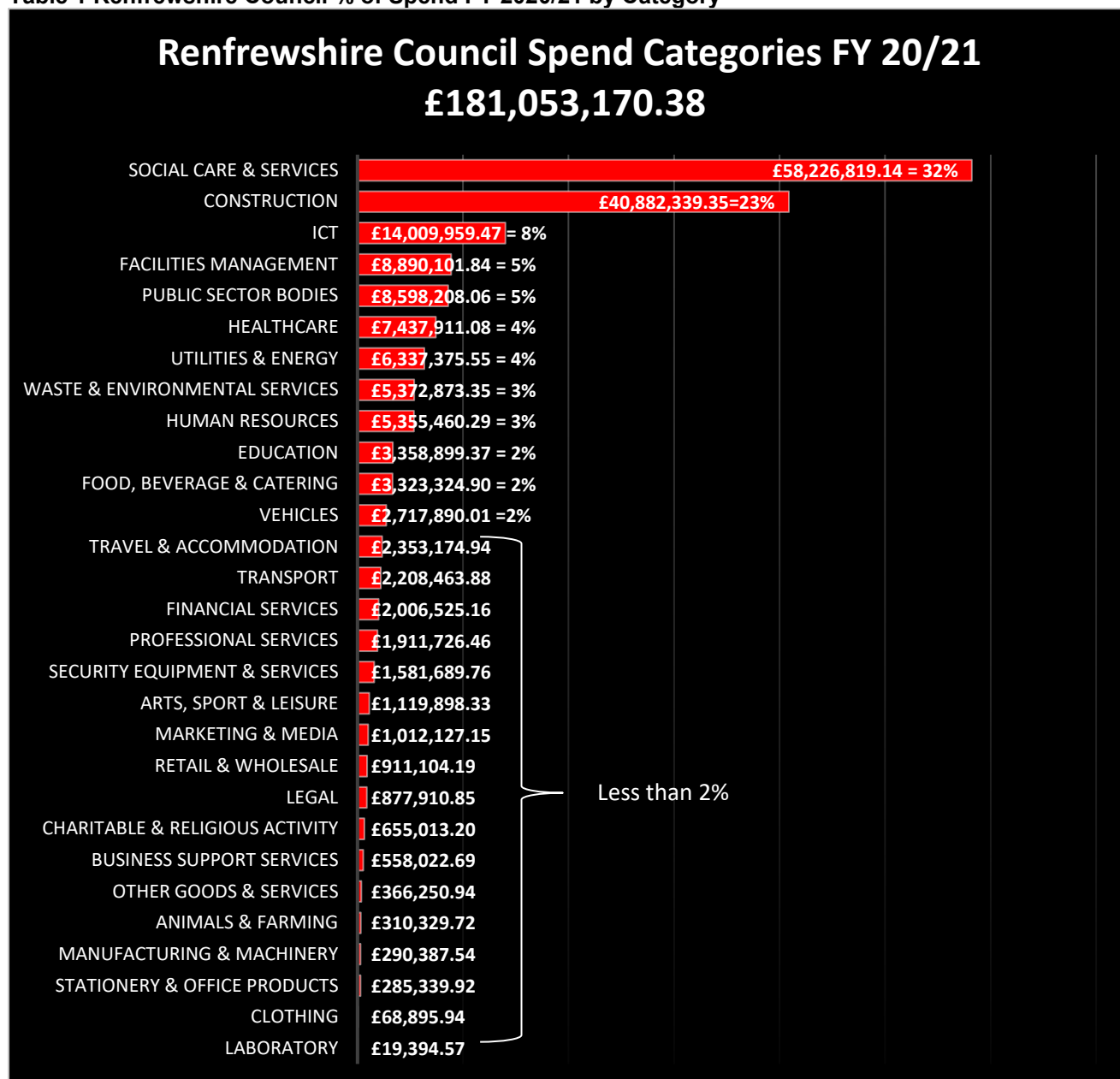
Contracts (available here: <https://www.renfrewshire.gov.uk/article/4008/Standing-orders-relating-to-contracts>)

The procurement team operate a Category Management approach covering

- City Deal and Infrastructure
- Construction / Works
- Corporate and ICT
- Environment and Infrastructure; and
- Social Care

Table 1 below provides an indication of spend across our key category areas. Note that in the year 2020/21 Social Care & Services accounts for the greatest spend at 32% of the total, with Construction 23%. In the previous year (2019/20) Social Care accounted for 26.8% and Construction 31.8%.

Table 1 Renfrewshire Council % of Spend FY 2020/21 by Category



All Council tenders with a value of greater than £50,000 are advertised on the Public Contracts Scotland portal and contracts above the Government Procurement Agreement (GPA) Thresholds are advertised on Public Contracts Scotland and the Find a Tender Service. Tenders for supplies and services with a value of £10,000 - £49,999.99 are conducted via Quick Quote using Public Contracts Scotland and Works contracts up to £189,329.99 are conducted via Quick Quote. The upper limit for works Quick Quote is currently under review in accordance with CPN 9/2020 "Guidance on contract amendments to payment terms and the use of Construction Procurement Route 1A (Quick Quote)".

Further information relating to procurement in Renfrewshire Council and the category leads can be found here: <https://www.renfrewshire.gov.uk/article/3572/Corporate-Procurement-Unit>

COVID-19

On 23 March 2020 the First Minister announced a nationwide lockdown for all but essential services. This statement led to the temporary closure of a broad range of businesses including retail, leisure and construction sites. The impact of the lockdown was felt across the whole economy and the Council worked closely with partners to ensure that vital services continued and that the people and economy of Renfrewshire were supported throughout. In addition, the Council provided a range of new functions and services to the communities of Renfrewshire.

Scottish Procurement Policy Note 5/2020 provided guidance on options for support of suppliers to ensure service continuity during the COVID-19 outbreak. In accordance with the terms of the guidance a review of Council contracts was undertaken and impacted suppliers were offered appropriate support.

(Note: The spend provided in Table 1 is extracted from the Spotlight on Spend database hosted by Spikes Cavell. This is a national hub which analyses spend for Scottish public sector bodies. The category titles listed are set by the Hub and spend is allocated according to taxonomy.)

Following Scottish Government advice and taking account of the challenges faced by businesses, only tenders for essential services were issued during the lockdown period, all other tenders were placed on hold and no new non-essential contracts were awarded.

Whilst some contract areas were placed on hold, others faced unprecedented demand as the global demand for PPE and cleaning and janitorial products soared. A proactive approach to sourcing ensured that the Council supply continued throughout without interruption. The procurement team focussed on maximising value through best price for the best product available within the best delivery lead times. Scottish Procurement Policy Note 4/2020 Procurement Regulations During COVID-19

Outbreak provided some flexibility and a fluid response was taken to ensure that the Council supply base was wide enough to continue to meet demand throughout.

The provision of social care services remained a high priority area throughout and the Council procurement team worked closely with Renfrewshire Health and Social Care Partnership to ensure that sufficient external resources were available where the Partnership required support due to Covid related staff absence.

One impact of COVID-19 reflected in this Report is that during the lockdown and the temporary halt of contracts, particularly construction contracts, suppliers / contractors were unable to deliver the community benefits offered in contracts awarded prior to the lockdown. This is reflected in the number of community benefits delivered throughout the period. As businesses have returned to full capacity and construction sites have opened up the number of community benefits delivered has improved, however this is likely to be reflected in the reporting period 2021/22 and not the period of this Report.

COVID-19 continues to have a significant impact on Renfrewshire Council and the lives of the people of Renfrewshire. The Council is closely monitoring the supply chain shortages caused by COVID-19 and the additional impacts of Brexit. Recruitment and retention of staff across both the public and private sector is placing a strain on many organisations and the need to closely manage risk and work collaboratively with partners to ensure that contracts can deliver is of vital importance. A flexible and dynamic response to the current challenges will be required to support the Council's response to changing priorities as new challenges emerge in this volatile period.

Section 1 – Summary of Regulated Procurements Completed

Renfrewshire Council have provided a summary below of the regulated procurements that were completed over the reporting period 2020/21. A regulated procurement is any procurement for public supplies or services with value of over £50,000 and for public works with a value of over £2 million – where an award notice has been published or where the procurement process otherwise comes to an end. This includes contracts and framework agreements.

By providing this summary below it demonstrates the Council's commitment to working in a transparent manner by highlighting the procurement activity that has taken place over the past year.

Table 2 Summary of Regulated Procurements awarded in 2020/21

Number of supply regulated procurements	32
Number of Services regulated procurements	52
Number of Works regulated procurements	1
Total number of regulated procurements awarded	85
Total estimated value of regulated procurements awarded	£157 million
Percentage of regulated contracts awarded to SME's	63%

As noted above, COVID-19 had a significant impact on the procurement of Works contracts in the period 2020/21. In the financial years 2019/20 and 2018/19 the number of Regulated Works contracts awarded were 6 and 5 respectively.

Further details of Regulated Procurements awarded by the Council between 1 April 2020 and 31 March 2021 can be found at Annex 1 of this Annual Procurement Report. Information on live contracts can also be found on Renfrewshire Council's Contract Register on Public Contract Scotland.

https://www.publiccontractsscotland.gov.uk/Search/Search_AuthProfile.aspx?ID=AA00400

Section 2 – Review of Regulated Procurement Compliance

Section 18 of the Act requires that the Annual Procurement Report should include a review of whether Regulated procurements carried out in the Financial Year complied with the authority’s procurement strategy. Section 3 of the Council’s Procurement Strategy sets out Strategic Priorities for Procurement in Renfrewshire Council and Appendix 1 of the strategy provides an action plan aligned to these key priorities. Table 3 below provides an update on progress with the Action Plan within the Financial Year 2020/21.

Table 3. Review of Regulated Procurement Compliance

Description	Actions to date
Provide strategic guidance and leadership on all Procurement matters;	<p>The Strategic Procurement Manager provided procurement leadership, guidance and advice on all procurement related matters, through face to face meetings, existing working groups, Policy Boards, strategic project boards and representation on wider public sector forums.</p> <p>The Procurement Category Managers engaged closely with their client service departments, providing expert input to help the Council deliver its strategic objectives in full compliance with the Procurement Regulations.</p> <p>Procurement in Renfrewshire Council is conducted in accordance with Regulation and the Council’s Standing Orders Relating to Contracts. The Standing Orders are available online and provide clear, concise guidance.</p>
Support the Council to ensure it continues to achieve value for money and work with stakeholders to help achieve efficiency savings;	<p>COVID-19 had a significant impact on the way the procurement team worked with suppliers and client services in the financial year 2020/21.</p> <p>Through active participation in front line project teams and by adopting a proactive and commercial approach to supplier management the procurement team ensured that value for money was achieved throughout this financial year.</p> <p>The procurement team worked in partnership with the frontline services to understand and support the demand for products and services and worked collaboratively with suppliers to ensure that products remained available and that</p>

	<p>pricing remained reasonable. Market conditions, demand for products and pricing were closely monitored and this informed the buying strategy throughout.</p>
<p>Ensure the Council explores all opportunities to use its procurement activities to promote its wider policy objectives, including its social, economic and environmental objectives;</p>	<p>Procurement in Renfrewshire Council has a very strong focus on Sustainable Procurement and the Council's community benefits forum has worked in partnership with suppliers and external partners to support the delivery of positive community benefits throughout Renfrewshire for a number of years with great success.</p> <p>The lockdown had an impact on the delivery of community benefits in the financial year 2020/21 however as furlough / home working and the voluntary closure of construction sites led to a reduction in the number of opportunities for employment and training community benefits.</p> <p>As the economy began to open up again the need for procurement to engage with community partners and key partners within the Council and wider public sector to identify and explore opportunities to promote the Council's CSR objectives was greater than ever. The procurement team worked closely with colleagues in Economic Development to identify opportunities to support fair and inclusive growth in Renfrewshire and to promote Community Wealth Building.</p> <p>Community benefits were included in all Regulated Procurements tendered in this financial year and where appropriate and feasible in all below threshold procurements.</p> <p>Fair Working Practices were evaluated in accordance with legislation and through the assessment of Fair Work Practices suppliers are actively encouraged to support their workforce and to pay at least the Real Living Wage rate to all employees engaged in delivery of services to Renfrewshire Council.</p> <p>A sustainability test was carried out for all Regulated procurements and the output of the</p>

	<p>test incorporate into the tender documents and the approach to contract management.</p>
<p>Promote ethical procurement and work with our suppliers to ensure that they do not use exploitative labour;</p>	<p>During the financial year 2020/21 all tenders were evaluated in accordance with the requirements of legislation, statutory guidance and good practice. The procurement team supported the Council's commitment to the Modern Slavery Charter and all Works contracts provided a link to the Council's Statement in Relation to the Procurement of Construction Contracts (The Construction Charter) which promotes fair and ethical treatment of the workforce and supply chain.</p>
<p>Develop and strengthen our approach to risk management;</p>	<p>Risks and issues were identified and documented throughout the procurement process. All risks were allocated an owner and mitigating actions were set out in the contract strategies.</p> <p>Commodity risks were recorded both within the team and at wider Council level by Council's Risk Manager.</p> <p>The Procurement Manager is a member of the Construction Contracts Oversight project board, providing procurement support and advice relating to managing procurement risks associated with construction contracts.</p>
<p>Engage effectively with stakeholders when developing our strategic commissioning and procurement plans;</p>	<p>Throughout the year the Procurement Team worked in partnership with colleagues from across the council to develop procurement and commissioning strategies. The reactive nature of response required to COVID-19 did have an impact on some longer term strategic planning work which was placed on hold but short term requirements to support the Covid response were all analysed and actioned in partnership with client services.</p> <p>Towards the end of the year the team had an opportunity to reconnect with pre Covid work plans and close stakeholder engagement was critical in this process to ensure that recommendations accurately reflected the needs of services and service users.</p>

<p>Continue to develop and improve the Council's procurement processes and support their effective adoption across the Council;</p>	<p>Throughout the financial year 2020/21 the Procurement Team promoted a compliant, innovative, inclusive approach to procurement which ensured preservation of the pipeline of supply and fair and equal treatment of all economic operators.</p> <p>In the financial year 2020/21, the Procurement Manager commenced the necessary actions to implement the recommendations of Internal Audit Report (A0014/2020/001) to improve the approach of the Procurement Team and stakeholders to Community Benefits in procurement processes.</p>
<p>Ensure that the new Enterprise Resource Planning (ERP) system, Business World, strengthens procurement processes and delivers efficiencies across the Council;</p>	<p>During the Financial Year 2020/21 the Procurement Financial Reporting within ERP Unit4 (Business World) was developed to provide live spend data which also provided invoice data from other feeder systems such as PECOS, Fleetmaster, SWIFT, Servitor & CAMIS. Analysis of spend reports supported management of demand and predicted need and helped to identify areas of non-compliant spend which could be addressed by the Procurement Team with the relevant service.</p> <p>The new supplier process was enhanced to ensure all electronic requests are submitted to Procurement via a workflow regardless of which P2P System (as PECOS, Fleetmaster, Servitor & CAMIS) the supplier is required to be added to in addition to the ERP Unit4 (BW). This has helped to ensure that 100% of suppliers are validated by Procurement prior to being added to the supplier Masterfile, this process now safeguards that the spend associated to the supplier is compliant.</p>
<p>Support the development and growth of local SME's, third sector, social entrepreneurs and supported business;</p>	<p>The Corporate Procurement Strategy set out an ambition to work closely with local and national business representatives and to actively engage with third sector and community partners and Economic Development to explore opportunities for developing and growing Renfrewshire's local SME's, third sector organisations and supported businesses. Due to COVID-19 limited progress</p>

	<p>was made with this action in the first half of the financial year, however in the latter half of the year as tendering picked up again, Community Benefits included in tenders included an option for suppliers to help support the development and growth of local SME's and third sector organisations in Renfrewshire.</p> <p>Procurement and Economic Development identified shared opportunities to support Community Wealth Building in Renfrewshire and developed a joint Action Plan which both teams continue to progress.</p>
<p>Ensure the Council meets the requirements of the procurement Regulations and the fundamental principles of non-discrimination, transparency and proportionality and actively seek to utilise the new flexibilities introduced to introduce innovative procurement approaches that can support the Council to achieve its objectives.</p>	<p>All procurements undertaken during the period 2020/21 complied with legislation and Statutory Guidance.</p> <p>The Single Procurement Document was used for all procurements, including where appropriate and proportionate, under £50,000 procurements;</p> <p>The Councils processes and procedures were fully aligned to the Scottish Government Procurement Journey, ensuring good governance and due diligence at all key milestones;</p> <p>All Regulated tendering opportunities were advertised via the Public Contracts Scotland Suppliers Portal and tenders above the GPA Threshold were also advertised via the Find a Tender Service.</p>

Future Improvements

Priority	Action	Target Date:
<p>Build capacity of local supply base promoting inclusive growth</p>	<ul style="list-style-type: none"> • Adopt a Community Wealth Building approach to progressive procurement: developing local supply chains of businesses likely to support local employment and keep wealth within communities; • Work closely with the Supplier Development Programme to engage 	<p>31 March 2022</p>

	<p>with local supply base, running appropriate, accessible events online and signpost suppliers to free training provided by the Supplier Development Programme to help build local supplier capacity;</p>	
<p>Procurement to support the council to help reduce carbon emissions and achieve net zero by 2030</p>	<p>The procurement team will :</p> <ul style="list-style-type: none"> • Maximise opportunities to promote all aspects of sustainable procurement in appropriate contracts; • Focus on carbon action and building capacity and capability of the procurement team, stakeholders and suppliers; • Revise evaluation templates to include questions which focus on actions taken to deliver environmental benefits in the performance of the contract; • Implement systems to plot and track progress against our climate ambition plans. 	<p>31st March 2022</p>

Section 3 – Community Benefit Summary

Renfrewshire Council identified one of its key objectives to be the exploring of **‘all opportunities to use its procurement activities to promote its wider policy objectives, including social, economic and environmental objectives’** in the Procurement Strategy. The importance of this was further emphasised by the active promotion of including community benefits clauses in tenders for all regulated procurements, and where appropriate and feasible in un-regulated procurements too.

The inclusion of community benefits in tenders and the work of the community benefit forum is a key enabler to support delivery of the objectives of the Council Plan, Renfrewshire’s Economic Strategy and No One Left Behind.

Community Benefits make a real difference to the lives of people in Renfrewshire, helping communities, community groups, schools and individuals. Working together with our colleagues in the community benefit forum and our contractors, we aim to continue to maximise the social value that community benefits can bring.

Once a contract is awarded, the community benefits forum work closely with the Council’s procurement officers to co-ordinate and support the delivery of community benefits. Forum members include officers from the Council’s Economic Development Team, Invest In Renfrewshire, Children Services, and representatives of Developing the Young Workforce and Engage Renfrewshire. As well as monitoring the delivery of community benefits in existing contracts, the forum is a platform to share new Contract Strategies and identify new opportunities for the delivery of community benefits.

The forum has significantly contributed to partnership working with providers, developing supplier capacity, local skills and employability by:

- Encouraging participation in Meet the Buyer events, attendance at workshops supported by Engage Renfrewshire and supporting the Chamber of Commerce mentoring programme;
- Supporting supplier development through the Supplier Development Programme, setting up supplier mentoring sessions and helping small businesses to identify new contract opportunities;
- Supporting school employability programmes helping school leavers to achieve positive destinations through education, employment and training;
- A free vacancy management service provided to advertise employment and work experience opportunities through Invest in Renfrewshire via Twitter;
- Providing opportunities for providers to meet and engage with potential candidates interested in vacancies associated with delivery of contracts.

Provided in Table 4 below is a summary of the community benefit requirements included as part of Renfrewshire Council’s regulated procurements over the last financial year.

Table 4. Summary of Community Benefits

Total number of regulated procurements awarded in 2020/21:	85
Total number of regulated procurements awarded which included community benefits in 2020/21:	48%*
Regulated contracts with a start date in the Financial Year 2020-21**	<ul style="list-style-type: none"> - 80 employability opportunities were offered – 6 were delivered <u>and</u> evidenced - 59 educational opportunities offered – 1 delivered <u>and</u> evidenced. - 58 community engagement opportunities offered – 9 delivered <u>and</u> evidenced. - 46 other sustainable opportunities were offered – 3 delivered <u>and</u> evidenced.

* This figure is disappointing and lower than previous years. Analysis of contracts awarded identified the following factors which influenced the percentage figure:

Of the 85 contracts awarded a breakdown of the key reasons for not including scored community benefits is as follows:

- 19 were awarded via Direct Award or Mini Competition under existing framework agreements established by national contracting organisations. The original framework agreements did not include Community Benefits and there was no facility within the Call Off to request Community Benefits;
- 15 contracts were Negotiated without Prior Publication and mandatory community benefits were not included;
- 3 contracts awarded were short term interim contracts pending the letting of a main contract.

**Note: Contracts/Framework Agreements started in the Financial Year 2020/21 may have contract periods which extend past the end of the Financial Year and Community Benefits offered may accumulate to be offered in subsequent financial years.

Section 4 – Supported Businesses Summary

As part of Renfrewshire Council's action plan, it was noted support would continue for the development and growth of Supported Businesses, as well as local SME's, third sector organisations etc.

Supported Business	Renfrewshire Council Involvement
Made by Scotland's Bravest	Renfrewshire Council utilise the Scotland Excel Framework for Road Signage Materials. Royal British Legion Industries Ltd T/A Scotland's Bravest Manufacturing Company is one of a number of suppliers awarded onto this Framework. The Framework allows the Council to procure a range of materials which will support its road maintenance programmes. The Framework commenced on 1 December 2018 for a period of 3 years until 30 November 2021, with an option to extend for a further 1 year until 30 November 2022.
WEEE (Scotland) Limited	Contract for Corporate WEEE recycling

Section 5 – Future Regulated Procurements Summary

Renfrewshire Council's Contract Register is publicly available on Public Contract Scotland <https://www.publiccontractscotland.gov.uk/> This provides details of regulated contract start and end dates, as well as noting renewal expectations and extension options available.

Contracts which have an expiry date within the next 2 years (whether expiry of initial term or expiry after conclusion of any extension period), have informed the work planner for the next 2 financial years, which can be found in Annex 2 of this Annual Report.

HOUSING REGENERATION AND RENEWAL PROGRAMME

Renfrewshire Council is embarking on an ambitious programme of investment in housing led regeneration and renewal in Renfrewshire. The investment of at least £100 million over a ten year period will deliver modern, high quality, energy efficient, affordable housing.

Contract requirements will include building of new homes; retrofit and refurbishment of existing properties and associated design services.

Main contracting opportunities will be advertised via Public Contracts Scotland supplier portal and the Find a Tender service and all contractors will be encouraged to advertise sub-contracting opportunities locally.

PAISLEY GRAMMAR SCHOOL COMMUNITY CAMPUS

Renfrewshire Council are now tendering for a Multi-Disciplinary Design Team and will shortly commence the tender process for a Main Contractor for the creation of a new Paisley Grammar School Community Campus. The school will be of a passivhaus standard and the school and community campus will contribute to the improvement in learning and wellbeing outcomes for young people and the wider community, helping to support sustainable and inclusive economic growth in Renfrewshire.

Contracting opportunities will be advertised nationally and sub-contracting opportunities will be advertised locally to encourage engagement with local suppliers and contractors.

THE GLASGOW CITY REGION CITY DEAL

The £1.13bn Glasgow City Region City Deal (GCRCD) is an agreement between the UK Government, the Scottish Government and eight local authorities across the Glasgow City Region.

This City Deal will fund major infrastructure projects; create thousands of jobs and assist thousands of unemployed people back into work; improve public transport and connectivity; drive business innovation and growth and generate billions of pounds of private sector investment.

Renfrewshire Council is the lead authority on two City Deal Projects:

Clyde Waterfront & Renfrew Riverside (CWRR)

The CWRR project includes the construction of a new opening bridge across the River Clyde, which will accommodate vehicles, pedestrians and cyclists, and the construction of the Renfrew North Development Road to better link communities and businesses on both sides of the river.

Current programme anticipates construction will begin early 2022 and complete in 2024. There may be sub-contracting opportunities available through the main contractor and information on these opportunities may be found on the Public Contracts Scotland website: <https://www.publiccontractsscotland.gov.uk>

AMIDS Private Sector Partner

Advanced Manufacturing and Innovation District Scotland (AMIDS) will provide a high-quality, campus-style environment focused on collaboration between ambitious companies and academia to invest in and use best practice to transform manufacturing processes – ensuring Scotland's manufacturing sector is competitive on an international stage. The Council intends to commence a competitive dialogue process in Autumn 2021 to identify a Private Sector Partner to take forward the development of AMIDS with the Council.

AMIDS South

The Council has been successful in obtaining £38.7m of Levelling Up Funding from the UK Government for the AMIDS South Project. The AMIDS South project will provide a gateway route from Paisley town centre along Abercorn Street, Harbour Road and Inchinnan Road to Glasgow Airport and the manufacturing district AMIDS, includes new cycle routes and landscaping as well as a bridge crossing at Paisley Harbour for pedestrians, cyclists and road traffic. Also included is an east-west road link from Renfrew Road joining onto the new route, increasing connectivity to the manufacturing district and improving accessibility to the proposed new Paisley Grammar community campus, West College Scotland, Gallowhill area factory and businesses in the Abercorn area. Traffic calming works on Love Street will improve the environment for local residents and pedestrians, the area benefiting from a reduction in traffic flow due to the new routes. The project also includes measures to improve walking and cycling along Greenock Road between Inchinnan Business Park and AMIDS.

Additional information on AMIDS can be found here: <https://paisley.is/invest/amids/>

CULTURAL INFRASTRUCTURE PROJECTS

In collaboration with a range of partners, the Council has been implementing a cultural led economic regeneration programme within Paisley town centre. The next phase of the programme was approved by Council in September 2017, with £100 million investment to progress the delivery of the long term strategic regeneration agenda for Paisley town centre. These investment proposals will address major lifecycle maintenance needs in key assets as well as directly supporting improvements and modernisation of cultural venues and town centre infrastructure.

Projects include:

Paisley Museum - a £42m transformation into an international-class destination showcasing the town's unique heritage and collections, predicted to bring around 125,000 visitors a year into the town centre.

Paisley Town Hall - a £22m internal refurbishment to become one of the landmark entertainment venues in the West of Scotland. The redesign will broaden the range of events the town hall can offer, and transform the performance facilities and visitor experience, as well as improved catering and conference facilities, better physical access, and replacement of the mechanical and electrical systems.

Learning and Cultural Hub - a fully-accessible and digitally-connected space housing the town's library collections and a modern educational resource for the area's pupils, students and adults in the heart of the High Street.

Paisley Arts Centre - a £2.8m upgrade of the existing building aimed at improving the performance facilities.

Sporting Facilities - work to upgrade the existing sporting facilities at St James Playing Fields and Ferguslie Playing Fields, and add new ones at On-X in Linwood

Public Realm - a £10m budget has been set aside to reimagine some of the town's outdoor events spaces and improve road and transport links.

More information about the Council's plans can be found here: <http://www.renfrewshire.gov.uk/article/7742/100m-infrastructure-investment>

Annual Procurement Report Ownership and Contact Details

Bridget Lambert; *Strategic Procurement Manager*

Email: Bridget.lambert@renfrewshire.gov.uk

Annex 1: Regulated Procurements Awarded in the Period 1 April 2020 – 31 March 2021

TITLE	AWARD DATE	START DATE	END DATE	VALUE	SUPPLIER NAME
Acolaid to Uniform Migration Project	06/08/2020	28/02/2020	28/02/2021	£119,900	Idox Software Limited
Door access and time management system	01/04/2020	01/04/2020	01/04/2027	£659,394	HFX Limited
Traffic Signals Planned and Unplanned Inspection and Maintenance	21/04/2020	13/05/2020	13/05/2024	£800,000	Dynniq UK Ltd
Supply of Lunch Packs	07/04/2020	07/04/2020	06/06/2020	£60,000	Adelie Foods Ltd
Framework Agreement for the Provision of Connectivity as a Service	17/04/2020	20/04/2020	20/04/2035	£100,000,000	Commsworld Ltd
Licensing, Support and Maintenance of Servitor	18/05/2020	01/04/2020	01/04/2021	£55,188	Civica UK Limited
The Supply of Chromebooks	13/05/2020	13/05/2020	13/06/2020	£140,000	XMA Limited
AMIDS DHN Technical Adviser	22/05/2020	22/05/2020	22/05/2021	£142,484	Buro Happold Ltd
AMIDS Commercial Property Adviser	04/06/2020	04/06/2020	04/06/2021	£58,000	Avison Young (UK) Limited)
Removal, Relocation and Warehouse Storage Services	01/06/2020	01/06/2020	01/12/2020	£50,000	Doree Bonner International
Access to Counselling	20/05/2020	26/06/2020	26/06/2023	£885,600	Therapeutic Counselling Services Ltd
Inspect, Maintain and Repair of Fixed and Portable Gym Equipment	26/06/2020	06/04/2020	06/04/2023	£170,000	SportsafeUK
WOW Walk to School Initiative	01/07/2020	01/07/2020	30/06/2021	£60,000	Living Streets Scotland
The Supply of Integrated Payroll, Personnel and HR Software	01/04/2020	01/04/2020	01/04/2025	£187,190	Zellis UK Ltd
The Supply of Chromebooks	13/05/2020	09/07/2020	09/08/2020	£140,000	XMA Limited

Provision of Care at Home Services	25/06/2020	01/04/2020	01/04/2021	£188,000	Roberts Care
Provision of Care at Home Services	25/06/2020	01/04/2020	01/04/2021	£188,000	Caring Hearts Limited
The Provision of a Wide Area Network	04/06/2020	08/06/2020	08/06/2037	£12,982,310	Commsworld Ltd
Internet Connectivity	04/06/2020	15/06/2020	15/06/2037	£95,008	Commsworld Ltd
(UTC) Urban Traffic Control Connectivity and otherwise known as Urban Traffic Control	11/06/2020	15/06/2020	15/06/2037	£1,351,222	Commsworld Ltd
CCTV Connectivity (Public Spaces) also known as Public Space CCTV Connectivity	11/06/2020	15/06/2020	15/06/2037	£906,516	Commsworld Ltd
Award of Support for Children and Families Affected by Abuse - RC-CPU-18-418	24/07/2020	01/01/2019	31/12/2020	£155,270	Children 1st
Hybrid Mail 2020	30/07/2020	04/04/2020	04/04/2022	£960,000	Critiqom Ltd
Award of Mini-Competition Supply and Delivery of Personal Protective Equipment	08/07/2020	08/07/2020	27/11/2020	£146,126	Bunzl Greenham
Cleaning Equipment	18/08/2020	18/08/2020	18/09/2020	£71,946	Dmg Floorcare Ltd
The Supply of a Desk Booking System	11/09/2020	07/09/2020	07/09/2023	£53,566	Fischer & Kern UK Ltd.
Operation and Maintenance of District Heating at Calside Paisley	31/07/2020	21/07/2020	21/07/2024	£1,685,600	Highland Wood Energy Ltd
Advanced Automation Technology	30/09/2020	23/09/2020	23/09/2022	£417,000	Blue Prism Cloud Limited
Maintenance of Business Objects	04/11/2020	14/12/2020	14/12/2021	£53,029	Acuma Solutions Limited
The Supply of 200 HP Elitebooks	13/11/2020	13/11/2020	13/02/2021	£90,428	HP Inc UK Limited
Supply and Delivery of 16T Road Sweeper	06/11/2020	13/11/2020	02/03/2021	£141,708	Johnston Sweepers Limited
Supply and Delivery of Road Mender Vehicle	06/11/2020	13/11/2020	02/03/2021	£111,195	Econ Engineering Ltd
Supply and Fit of Thermal Road Repair System	05/11/2020	06/11/2020	06/11/2023	£69,480	Nu-Phalt Group

12 Tonne Refuse Collection Vehicle	26/10/2020	30/10/2020	30/06/2021	£134,479	FAUN Zoeller UK Limited
Supply and Delivery of 18Tonne Tanker	29/10/2020	30/10/2020	06/08/2021	£158,325	Whale Tankers Limited
Supply of Two Low Floor Buses	09/11/2020	10/11/2020	15/03/2021	£168,134	Woodall Nicholson Limited/Mellor Coachcraft
Small Plant and Tools	27/11/2020	01/12/2020	01/12/2023	£150,000	J.G Martin Plant Hire
The Supply of 336 HP Elitebooks	13/11/2020	27/11/2020	27/02/2021	£151,617	HP Inc UK Limited
Warden Call Maintenance, Servicing and Reactive Repairs	08/12/2020	18/01/2021	18/01/2024	£425,000	OpenView Security Solutions Limited
Corporate Skip Hire and Recycling Service	02/12/2020	07/12/2020	07/12/2022	£500,000	Enva
Term Contract for a Planned Programme of In-Service Inspection and Testing of Electrical Equipment.	10/12/2020	11/01/2021	11/01/2024	£500,000	Norwood Electrical (UK) Ltd
Free Sanitary Products Distribution	26/11/2020	26/11/2020	25/03/2021	£83,500	Hey Girls Cic
Replacement of Modular units to recycling centres	11/12/2020	11/12/2020	11/04/2021	£77,858	Integra Buildings Limited
The Supply of Switches	29/10/2020	29/10/2020	29/11/2020	£109,400	XMA Limited
TC Statutory Maintenance and Reactive Repairs to CCTV, Fire Alarm and Intruder Alarm Systems	16/12/2020	18/01/2021	18/01/2024	£1,000,000	North SV Limited
Treatment of post- consumer recyclate consisting of mixed paper, card and cardboard	30/11/2020	03/12/2020	03/03/2022	£712,783	Regen Waste Limited
Treatment of post-consumer recyclate consisting of Mixed Glass, Cans & Plastic	30/11/2020	07/12/2020	07/03/2022	£345,393	Levensat Limited
Removal, Relocation and Warehouse Storage Services Framework	21/12/2020	25/01/2021	25/01/2024	£500,000	Clockwork Removals Ltd
The Supply of 200 HP Elitebooks	07/12/2020	07/12/2020	07/06/2021	£103,248	HP Inc UK Limited
The Supply of Laptops	07/12/2020	17/12/2020	17/06/2021	£121,170	Capito Ltd
The Support, Maintenance and Hosting of Business World	30/11/2020	30/11/2020	30/03/2029	£4,750,000	Unit4 Business Software

Employee Benefits	23/12/2020	07/01/2021	06/01/2023	£3,448,500	Edenred (UK Group) Ltd
Debt Recovery and Sheriff Officer Services	21/12/2020	01/01/2021	01/06/2023	£147,000	Walker Love
Asbestos Surveys October 2020 (Lot 1 SXL)	09/11/2020	06/10/2020	05/10/2021	£180,000	Vega Environmental Consultants Ltd
Cash Receipting (Pay360)	12/01/2021	01/04/2021	01/04/2026	£163,030	Capita Business Services Ltd
Work Hub	17/12/2020	06/01/2021	05/01/2024	£171,997	Advanced Business Software And Solutions
Adaptations and Small Repairs Service	30/10/2020	01/11/2020	01/05/2021	£178,000	Bridgewater Housing Association
Asbestos Removal and Disposal	15/02/2021	01/03/2021	31/08/2021	£150,000	Enviraz (Scotland) Limited
Castle Semple Visitor Centre Infrastructure Enhancement Project - Contract Variation	21/09/2020	29/09/2020	29/10/2020	£50,950	Simpson & Brown with Addyman Archaeology
The Provision of Public Wi-Fi	22/01/2021	05/02/2021	05/08/2022	£157,855	Commsworld Ltd
The Supply of 500 Chromebooks	03/02/2021	03/02/2021	03/05/2021	£143,835	XMA Limited
The Supply of 622 Chromebooks	03/02/2021	03/02/2021	03/05/2021	£178,931	XMA Limited
The Supply of 214 HP Elitebooks	04/02/2021	04/02/2021	04/05/2021	£96,565	HP Inc UK Limited
The Supply of 300 HP Elitebooks	04/02/2021	04/02/2021	04/05/2021	£135,372	HP Inc UK Limited
Key Holding Service	18/02/2021	01/03/2021	28/02/2022	£60,000	Profile Security
Appointment of a Strategic Partner to Provide Specialist Design Support	13/01/2021	15/10/2020	15/04/2021	£282,600	Castlerigg Consulting
Provision of OHMS	22/02/2021	01/04/2021	01/04/2022	£115,983	Northgate Public Services (UK) Limited
Provision of Info@Work	22/02/2021	01/04/2021	01/04/2022	£77,659	Northgate Public Services (UK) Limited
Award of Supporting and Sustaining Head Teacher Resilience RC-CPU-19-352	19/02/2021	19/10/2020	18/10/2021	£92,800	Drummond International

Cleaning Services	08/03/2021	09/03/2021	09/10/2021	£189,000	Abby Cleaning (Scotland) Ltd
Paisley Town Hall Re-development Clerk of Works	09/03/2021	10/03/2021	10/10/2022	£137,591	Ross Quality Control Limited
Electronic Suited Key Lock System	18/03/2021	04/05/2021	04/05/2026	£93,234	ASSA ABLOY Ltd
Common Area Asbestos Management Surveys through Renfrewshire	18/03/2021	22/03/2021	22/09/2021	£80,000	Asbestos Analytical Services
Paisley Town Hall Re-development Main Works	29/03/2021	12/04/2021	12/11/2022	£16,042,852	Galliford Try Construction Limited t/a Morrison Construction
Free Sanitary Product Community Distribution	25/03/2021	01/04/2021	31/03/2022	£86,000	Hey Girls Cic
Licensing, Support and Maintenance of Civica APP	31/03/2021	31/03/2021	31/03/2023	£88,642	Civica UK Limited
Apex Asset Management System	26/01/2021	01/04/2021	01/04/2024	£101,612	Rowanwood Professional Services LTD
Licensing, Support and Maintenance of Servitor	30/03/2021	01/04/2021	01/04/2022	£57,948	Civica UK Limited
Supply and Delivery of two (2) John Deere 5100R Tractors	14/12/2020	15/12/2020	31/03/2021	£90,000	J & S Montgomery Limited
Supply & Delivery of Electric Vehicle (Light Vans - 2 Renault Kangoo Combi Vans and 1 Kangoo Van)	31/03/2021	01/04/2021	30/07/2021	£53,264	Parks Motor Group
Landlord Compliance Improvement Plan	01/10/2020	01/10/2020	18/02/2021	£62,050	Savills
Mentoring for Looked After Younger People and Children	17/09/2020	01/07/2020	01/04/2021	£141,991	Aberlour Child Care Trust
Early Learning and Childcare Places	06/08/2020	11/08/2020	11/08/2021	£178,832	Little Stars (Stirling) Ltd
Early Learning and Childcare Places	30/07/2020	11/08/2020	11/08/2021	£178,336	Carli's Kindergarten Linwood Limited
Family Support Services for Children Affected by Disability	04/12/2020	01/12/2020	01/12/2023	£637,299	Action for Children

Annex 2: Potential Future Contract Renewals

Note: The table provided below reflects possible renewals of existing contracts, it does not include new commissions – refer to Section 6.0 Future Opportunities for information regarding potential new contracting opportunities.

This table is an extract from the current Contracts Register held on Public Contracts Scotland, inclusion of the information below does not guarantee renewal of any requirement.

TITLE	START DATE	END DATE	EXTENSION OPTION IF AVAILABLE	CURRENT CONTRACT VALUE
Inspection, Testing and Maintenance of Lightning Protection Systems	24/07/2021	24/10/2021	24/10/21 to 23/01/2022	£10,000
Occupational Health and wellbeing	01/11/2021	31/01/2022		£49,995
Rot Eradication, Timber Preservation and Dampness Control	04/08/2021	03/11/2021		£50,000
Employee Counselling Services	17/11/2021	16/02/2022		£30,000
MTC Flexible Floor Finishes	10/12/2018	10/12/2021		£600,000
Maintenance of Business Objects	14/12/2021	14/12/2022		£53,029
The Supply of Switches	15/04/2022	08/07/2022		£65,009
Measured Term Contract for Legionella Prevention, Control and Risk Management Services	01/01/2017	31/12/2021		£900,000
Award of Confidential Waste Disposal Service	01/01/2019	31/12/2021		£12,000
Winter Maintenance Salt Provision	07/01/2020	31/12/2021		£180,000
Award of Support for Children and Families Affected by Abuse - RC-CPU-20-258	01/01/2021	31/12/2021		£78,873
Payment Processing Services	01/01/2020	01/01/2022		£380,000
Forcepoint Licences	03/01/2021	03/01/2024		£99,900
Supply, Delivery, Installation and Maintenance of Water Coolers & Associated Consumable	10/10/2018	07/01/2022		£50,000
Landscaping Materials Framework	10/01/2020	31/07/2022		£180,000
Framework Agreement for the Supply of Horticultural Materials	14/01/2019	13/01/2022		£180,000
Payment Kiosk	16/01/2017	14/01/2022		£71,000

Award of Election Printing RC-CPU-20-235	20/01/2021	19/01/2022		£49,995
Award of Hire & Maintenance of Self Priming End Suction Pumps	23/01/2020	22/01/2022		£46,566
Provision of a Care at Home and Housing Support Service	25/02/2019	25/02/2022		£25,500,000
The Maintenance of Cisco Networking Equipment	27/02/2022	26/02/2023		£20,799
Key Holding Service	01/03/2021	28/02/2022		£60,000
Treatment of post- consumer recyclate consisting of mixed paper, card and cardboard	03/12/2020	03/03/2022		£712,783
Treatment of post-consumer recyclate consisting of Mixed Glass, Cans & Plastic	07/12/2020	07/03/2022		£345,393
Sensor Monitoring Equipment for Domestic Properties	19/03/2020	19/03/2022	19/03/2023 + 19/03/2024	£1,047,291
Award of Online Mental Health Service RC-CPU-20-394	29/03/2021	28/03/2022		£25,000
Provision of Housing Support Services - Homelessness	30/03/2020	30/03/2022		£1,616,000
Emergency Social Work Services	01/04/2014	31/03/2022		£310,000
Treatment and Disposal of Food Waste	01/04/2018	31/03/2022		£220,000
Treatment and Disposal of Garden Waste	01/06/2018	31/03/2022		£500,000
Treatment of Comingled Food & Garden Waste	01/04/2018	31/03/2022		£5,000,000
Treatment & Disposal of Mechanical Street Sweepings Waste	01/06/2018	31/03/2022		£575,000
Collection of automotive batteries and engine oil	08/07/2018	31/03/2022		£31,040
Award of E-Learning Training and Awareness Software	01/04/2022	31/03/2023		£24,000
Supply, Support and Maintenance of a Social Work Information Management System	01/04/2019	31/03/2022		£752,707
Free Sanitary Product Community Distribution	01/04/2021	31/03/2022		£86,000
Maintenance, Repairs & Replacement of Portable Fire Fighting Equipment	01/04/2021	31/03/2022		£49,999
Scottish Welfare Fund	01/04/2022	31/03/2023		£10,000
Award of Herbicide Control of Grass Verges	26/03/2021	31/03/2022		£27,850
Award of Bowling Green Maintenance	12/04/2021	31/03/2022		£50,000
Specialist Training and Coaching	01/06/2021	31/03/2022		£49,800
Provision of Adaptations and Small Repair Service	01/05/2021	01/04/2022		£337,929
Hybrid Mail 2020	04/04/2020	04/04/2022	03/04/2023 and 03/04/2024	£960,000

Oracle Licensing	06/04/2022	05/04/2023		£27,117
Award of Digital Magazine	09/04/2020	08/04/2022		£38,352
Treatment & Disposal of Industrial Active Waste from HWRC and Mixed Recycling from Special Uplifts	09/04/2018	09/04/2022		£6,500,000
Framework Agreement for Cash Collection Service	26/04/2018	25/04/2022		£486,192
Online school payment and cashless catering	26/04/2018	26/04/2022	26/04/2023	£664,184
Framework Agreement for Catering Services	29/04/2019	28/04/2022		£350,000
Award of Annual Inspection Play Areas Using PSSLive	01/05/2019	30/04/2022		£28,263
Provision of Gas Safety Audits and Associated Services	07/05/2019	06/05/2022		£181,250
MTC for Roller Shutter Maintenance and Repair	13/05/2019	12/05/2022		£134,799
Award of PR Support for Paisley Museum	01/06/2020	31/05/2022		£21,000
Folder Inserter	12/06/2019	11/06/2022		£27,036
Active Multi Asset Investment Manager	01/07/2019	01/07/2022	30/06/2024	£466,370
Care at Home and or Housing Support within a Supported Living Model	01/07/2019	01/07/2022		£90,000,000
Voids and Tenanted Maintenance MTC	06/07/2018	06/07/2022		£12,000,000
Software Asset Management as a Service (SAMaaS)	08/07/2019	08/07/2022		£397,399
SAP Accreditation	17/07/2019	16/07/2022		£25,000
Award of The Supply of Autodesk Licences	18/07/2022	23/07/2023		£23,950
Maintenance and Repairs of Fixed Firefighting Equipment and Smoke Control Systems.	29/07/2019	29/07/2022		£181,000
Award of Media Buying	01/08/2021	31/07/2022		£45,000
Walk to School	01/08/2021	02/08/2022		£134,862
SGN Gas Connections Alterations	03/08/2021	02/08/2022		£180,000
Pump Station Maintenance Services	03/08/2017	03/08/2022		£52,000
The Provision of an Operational Management System	26/08/2019	26/08/2022		£180,000
Vending Machines	01/09/2019	31/08/2022		£72,828
Supportworks Maintenance for Service Desk System	02/09/2021	01/09/2022		£31,273
Building Management System, Bureau Service and Planned Preventative Maintenance (PPM)	05/09/2019	05/09/2022	5/9/23 + 5/9/24	£1,100,000
Advanced Automation Technology	23/09/2020	23/09/2022		£417,000

Oracle Hardware Support	27/09/2022	26/09/2025		£48,000
Festive Lighting 2017 up to 2021	28/09/2017	28/09/2022		£485,377
Provision of an Externally Hosted Website and Intranet	29/09/2017	29/09/2022		£109,975
Elected Member Case Management System	01/10/2022	30/09/2023		£0
Award of Negotiation for the Provision of Residential Care and Nursing Services to Adults under t...	09/10/2017	08/10/2022		£1,800,000
Sheltered Housing Heating MTC	05/11/2019	05/11/2022	5/11/2023 + 5/11/2024	£170,000
Corporate Skip Hire and Recycling Service	07/12/2020	07/12/2022		£500,000
Supply and Delivery of Managed Print Services	01/01/2018	31/12/2022		£2,636,368
Award of Online Accredited Training RC-CPU-19-077	02/12/2019	31/12/2022		£45,000
Microsoft Licensing for Public PCs	01/01/2020	31/12/2022		£31,585
Award of Personal and Social Development Accredited Programme RC-CPU-19-078	28/10/2019	31/12/2022		£29,988
Employee Benefits	07/01/2021	06/01/2023		£3,448,500
Inspection, Testing, Maintenance and Repairs of Passenger Lifts, Stairlifts and Winches.	20/01/2020	20/01/2023		£675,000
Award of Treasury Management Consultancy Services	01/04/2020	31/03/2023		£46,500